

# **MINUTES OF THE MARTIN BOARD OF MAYOR AND ALDERMEN**

**April 14, 2003      7:00 PM      City Hall Chambers**

BE IT REMEMBERED the Regular Meeting of the Board of Mayor and Aldermen for the City of Martin, Tennessee, was held Monday, April 14, 2003, at 7:00 PM in the City Hall Chambers, when the following was held to wit:

MEMBERS PRESENT:      HONORABLE RANDY BRUNDIGE, MAYOR  
                                 HONORABLE DANNY NANNEY, WARD I  
                                 HONORABLE BILL HARRISON, WARD I  
                                 HONORABLE DAVID BELOTE, WARD II  
                                 HONORABLE NATALIE D. BOYD, WARD III  
MEMBERS ABSENT:      HONORABLE STAN JOHNSON, WARD II  
                                 HONORABLE PHILLIP MERRYMAN, WARD III

## **CALL TO ORDER AND INVOCATION**

Mayor Brundige called the March 10, 2003, meeting of the City of Martin Board of Mayor and Aldermen to order. Alderwoman Boyd gave the invocation.

## **PLEDGE OF ALLEGIANCE**

Mayor Brundige led the group in the Pledge of Allegiance to the flag.

## **PROCLAMATIONS AND AWARDS:**

### **PROCLAMATION OF COMMENDATION FOR MARTIN POLICE DEPARTMENT**

Mayor Brundige Brundige presented the following Proclamation to several members of the Martin Public Safety Department:

WHEREAS, on April 10, 2003, an individual entered a house in Belleville, Illinois and kidnaped two small children. Notification was received by the Martin Police Department that the suspect was in Martin. Contact was made with the suspect at which time a high speed pursuit followed with no regard for the safety of the children or the general public as the suspect proceeded through intersections at a high rate of speed; and

WHEREAS, through the entire pursuit, all the officers involved performed their duties with the highest degree

of professionalism despite the dangerous situation due to the high speed involved and the traffic encountered. The suspect was apprehended with no injuries to the children or citizens.

NOW, THEREFORE, I, Randy Brundige, Mayor of the City of Martin, Tennessee, do hereby present this

### **PROCLAMATION OF COMMENDATION**

to Public Safety Director J. D. Sanders, Captains David Moore and Don Teal, Lieutenant Sammy Liles, Investigator Tommy Erwin, and Patrolmen Terry Guthrie, Jason Arant and Assistant TAC Katie Perry for their actions and professionalism in the apprehension of the suspect, the safe return of the two children to their mother, and the courage they displayed under an extremely stressful and dangerous situation. The Mayor and Board of Aldermen and the entire citizenry of the City of Martin are very proud of you for a job well done.

Director Sanders thanked Mayor Brundige for the proclamation and explained, these officers are professionals every day and they risk their lives with responsibility and courageous demeanor.

### **COMMEMORATIVE FIRE AX PRESENTED TO JOE TYNER'S FAMILY**

Director of Public Safety Sander spoke, the Public Safety Department would like to honor Mr. Joe Tyner, a Reserve Fireman for the City. He was in this position from 1985 till his untimely death in March of 2003. Joe loved the fire department and this city and in return was respected and loved by the Public Safety Department and Martin. Joe did a great deal of volunteer work to make this city safer and will be greatly missed.

Captain Baker and several members of the City Fire Department presented a commemorative fire ax to Ms. Mary Tyner, his mother, Ms. Malinda Tyner, his wife and Mr. Jason Tyner, his son.

### **PROCLAMATION TO WESTVIEW HIGH SCHOOL CHEERLEADERS' FOUR MEMBER STUNT GROUP**

Mayor Brundige recognized a group of young ladies from Westview Highschool by presenting a Proclamation of Achievement to the group and individual girls. They have done something very unusual by placing first in the nation for a Four Member Cheerleader Stunt Group. The competition was held in Orlanda, Florida with thirty-two teams in competition. The group's coaches are Maggie and David Byers. The four member team consisted of Ms. Christian Glover, Ms. Cortney Valley, Ms. Rachel Blankenship, and Ms. Britney Nanney.

## **PROCLAMATION TO MARTIN MIDDLE SCHOOL GIRLS BASKETBALL TEAM**

Mayor Brundige presented a Proclamation of Achievement to the Martin Middle School Girls' Basketball Team. Coach Page McMillion, Assistant Coach Judy Suiter and the Lady Panthers won the West Tennessee Middle School Regional Tournament, game score was 41/40, claiming the title *Tennessee Middle School Athletic Association West Champs*. The Lady Panthers can boast of a winning 10/2 season. This is the first Martin Middle School team to accomplish this feat. Coach McMillion, Coach Suiter and the basketball team was present.

## **PRESENTATION FROM CITIZEN POLICE ACADEMY**

Ms Karen Currey, president of the City of Martin Citizen's Police Academy presented Mayor Brundige with a certificate for a Citizen's Police Academy Cookbook. The cookbook will be published and ready for sale in the fall. The sale of the cookbook is a fund raiser for the Citizen's Police Academy. The Citizen's Police Academy wants this cookbook to represent the entire community and invite all citizens to submit a receipt, then purchase a book.

## **APPROVAL OF MINUTES; MARCH 10, 2003**

Alderman Nanney made the motion to approve the minutes of the March 10, 2003 meeting as written, seconded by Alderman Harrison.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

## **RECOMMENDATIONS FROM PUBLIC WORKS COMMITTEE:**

### **1. ACCEPT STREETS AND UTILITIES IN AUSTIN SUBDIVISION**

Mr. Tidwell presented a recommendation from the Public Works Committee; accept the streets and utilities in Jon Austin's Subdivision, Crawford Drive and Stephenson Road into the city's systems.

Alderman Harrison made the motion to accept the streets and utilities in Jon Austin's subdivision, Crawford Drive and Stephenson Road into the city's system, seconded by Alderwoman Boyd.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

**2. REMINDER OF CITY CLEAN-UP DAYS, APRIL 25<sup>TH</sup> AND 26<sup>TH</sup>**

Mr. Tidwell reminded everyone the city wide Clean-Up-Days are April 25<sup>th</sup> and 26<sup>th</sup> with a rain date to be the following Friday and Saturday.

**3. REQUEST FROM MARTIN BEAUTIFUL TO PURCHASE SOD FOR THE GRASSY AREA ALONG MAIN STREET FROM S. LINDELL TO CENTRAL STREET**

Mr. Tidwell presented a request from Martin Beautiful Committee for the city to purchase sod for the grassy area along Main Street from South Lindell Street to Central Street, north of the city hall building. The cost will be approximately \$2,500.00. This is a recommendation from the Public Works Committee. The labor will be provided by the MTD Mow-Across-America team.

Background: MTD's Grow-Across-America is May 10<sup>th</sup>. MTD mowers will start out in San Francisco and zig-zag across the country and will wind up in New York. There are certain places along the route that the mowers stop and do a four hour project. Martin is one of the stops and the only one that had to have the state to identify it. This is a big deal for MTD and Martin. The team of thirty members will pick out public property where they can create positive changes. The city hall block meets this criteria. The Martin Beautiful Committee wants to convert the whole grassy area to sod, and on the northeast corner construct a gazebo then finish the flower beds that run along the alleyway back of city hall and along University Street. Martin Beautiful plans to enter into a partnership with Vowell Lumber Company and the Public Safety Department. Vowell's will donate or provide materials needed at cost and the Public Safety Department will provide the labor to build the gazebo. Be sure and mark your calendar for May 10<sup>th</sup> as Mayor Brundige will be riding the MTD mower into Martin with the first stop being the soccer fields at Martin Recreation Complex where the MTD Soccer Field is located. This is an effort that will bring a lot of folks together and provide a beautiful product. MTD is very good to our city. Supporting this event would be a good way to show our appreciation.

Alderman Nanney made the motion to approve the purchase of sod to be placed on the grassy area along Main Street from South Lindell Street to Central Street, north of the city hall building with approximate cost being \$2,500.00, seconded by Alderman Belote.

VOTE:	FOR:	HONORABLE NANNY
		HONORABLE HARRISON
		HONORABLE BELOTE
		HONORABLE BOYD
	AGAINST:	NONE

ABSENT: HONORABLE JOHNSON  
HONORABLE MERRYMAN+

Mayor Brundige declared the motion approved.

**3. REQUEST TO CURB FLOWER BEDS LOCATED ALONG THE ALLEY WEST OF CITY HALL BUILDING AND ALONG UNIVERSITY STREET**

Mr. Tidwell explained Martin Beautiful has requested they be allowed to establish flower beds in the areas not blacktopped around the parking lot located at the corner of University Street and S. Lindell Street. Before the flower beds can be established curbs and gutters need to be constructed. Because this needs to be done by May 10<sup>th</sup> to coincide with Mow-Across-America, we received telephone bids on this job, they range between \$2,500 and \$3,000. This can be paid for with internal funds. The gravel will be dug out of these areas, then filled with good soil, and curbs and gutters will be constructed. Then on May 10<sup>th</sup> the Mow-Across-America team along with Martin Beautiful Committee will finish the beds. This summer the parking spaces in the lot will be marked. The Public Works Committee recommends we curb and gutter these areas.

Alderwoman Boyd made the motion to curb and gutter the designated flower beds located in the parking lot west of city hall building, seconded by Alderman Belote.

VOTE: FOR: HONORABLE NANNY  
HONORABLE HARRISON  
HONORABLE BELOTE  
HONORABLE BOYD  
AGAINST: NONE  
ABSENT: HONORABLE JOHNSON  
HONORABLE MERRYMAN

**4. FUEL ADJUSTMENT FOR MOWING CONTRACTORS**

Mr. Tidwell presented a request from one of the mowing contractors to allow a fuel adjustment increase to their contracts for the seven month mowing period because of the high fuel prices. The mowing contract allows for adjustments, if extraordinary events occur. The Public Works Committee is recommending the city adjust the mowing contract by an additional \$50.00 per month for seven months, totaling \$350.00 for the year.

Mayor Brundige stated, if the prices of fuel go down the adjustment will be removed.

Alderman Harrison made the motion to implement a \$50.00 per month fuel adjustment increase for seven months to the city mowing contractors, if the price of fuel decreases to normal prices, the fuel adjustment will be eliminated, seconded by Alderwoman Boyd.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

**5. REQUEST TO INSTALL WATER, SEWER, AND GAS TO PROPERTY LOCATED ON THE SOUTHEAST CORNER OF BAKER ROAD AND THE BYPASS, ACROSS FROM K & K WHOLESALE.**

Mr. Tidwell presented a request from the owners of the property located on the southeast corner of Baker Road and the Bypass. They want the city to install water, sewer, and gas for use at this location. Owners have a chance to sell the property if the utilities can be installed within five years. The buyers will require a written statement from the city stating the utilities will be installed within the next five years. The water and gas will not be a problem but sewer to the property will be a problem. This property has been in the city for ten years without utilities because it has been a vacant lot. The Public Works Committee recommends the city install the water and gas as soon as possible and the board authorize the mayor to sign a statement assuring the land owner sewer will be installed within five years. Also, the Public Works Committee asked me to see if there were any grants available to install the sewer because of the nature of the buyer, there are none.

Alderman Nanney made the motion to install the water and gas as soon as possible and authorize the mayor to sign a statement assuring the land owner sewer will be installed within five years, seconded by Alderman Harrison.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

**6. TENTATIVE LIST OF STREETS TO BE RESURFACED**

Mr. Tidwell presented a tentative 2004 list of streets to be resurfaced: Ellis Street from Hyndsver Road to K Street, Hill Street, Burchard Street, Olney Street from E. Hill to N. College, Cleveland Street, N. McComb Street from Hyndsver Road to Jackson Street, Panola Drive, Popular Street, S. College Street, Virginia Street (off Main Street), Christine Street from Meek to Gardner Street, McGill Street, Jones Street, Alberta Street, Mellow Lane (Bellemede Subdivision)- all, K Street from Cemetery to Industrial Park Drive, Hamilton Drive, Parrish Street from Lee to Raven Street, George Street from Elm to Parrish Street, Lee Street to Elm Street, Moody Street to Lee Street, North end of Olive Street, Carter Street, Lily Pond, and Stephenson Road.

Mr. Tidwell asked the board to study this list and make recommendations to go before the Public Works Committee in May and then to the City Board in June.

**OLD BUSINESS:**

**SECOND AND FINAL READING AND PUBLIC HEARING OF ORDINANCE  
02003-03: AN ORDINANCE TO AMEND THE CITY OF MARTIN  
MUNICIPAL CODE (1996) TITLE 4, CHAPTER 2, REGARDING THE CITY  
OF MARTIN'S OCCUPATIONAL SAFETY AND HEALTH PROGRAM.  
Published in the Weakley County Press on March 25, 2003. This is the Public  
Hearing.**

Mayor Brundige presented for the second and final reading and public hearing Ordinance O2003-03: An Ordinance to amend the City of Martin Municipal Code (1996) Title 4, Chapter 2, regarding the City of Martin's Occupational Safety and Health Program. Published in the Weakley County Press on March 25, 2003. This is the Public Hearing.

Mr. Tidwell read Ordinance O2003-03. A copy follows:

**ORDINANCE O2003-03**

**AN ORDINANCE TO AMEND THE CITY OF MARTIN MUNICIPAL CODE (1996), TITLE 4,  
CHAPTER 2, REGARDING THE CITY OF MARTIN'S OCCUPATIONAL SAFETY AND  
HEALTH PROGRAM.**

WHEREAS, in compliance with Public Chapter 561 of the General Assembly of the State of Tennessee for the year 1972, the Board of Mayor and Aldermen has established the Occupational Safety and Health Program for the employees of the City of Martin; and

WHEREAS, the Board of Mayor and Aldermen, in order to provide a safe workplace for the employees of the City of Martin, desires to maintain an up-to-date Occupational Safety and Health Program; and

WHEREAS, a public hearing was held before this body, the time and place of which was published with fifteen (15) days advance notice in a newspaper of general circulation.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF MARTIN, TENNESSEE:

- Section 1. That the City of Martin Municipal Code (1996), Title 4, Chapter 2 is hereby deleted in its entirety and replaced with the attached Occupational Safety and Health Program.
- Section 2. That the office of Director of Occupational Safety and Health is hereby established and is assigned responsibility for the implementation, review, and updating of the Occupational Safety and Health Program, subject to the direction and control of the Board of Mayor and Aldermen.

BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after second and final reading, THE PUBLIC WELFARE REQUIRING IT.

March 10, 2003

Date First Reading

April 14, 2003

Date Public Hearing

Date Second Reading

ATTEST:

SIGNED:

Richard L. Tidwell, City Administrator

Randy Brundige, Mayor

TITLE: OCCUPATIONAL SAFETY AND HEALTH PROGRAM

**SCOPE:**

To devise rules and regulations and provide for a Director and the implementation of an Occupational Safety and Health Program for the employees of the City of Martin.

PURPOSE:

The City of Martin, in electing to establish and maintain an effective occupational safety and health program for its employees, shall:

- (1) Provide a safe and healthful place and condition of employment.



(2) Make, keep, preserve, and make available to the Commissioner of Labor of the State of Tennessee, his designated representatives, or persons within the Tennessee Department of Labor to whom such responsibilities have been delegated, adequate records of all occupational accidents and illnesses and personal injuries for proper evaluation and necessary corrective action as required.

(3) Provide for education and training of personnel for the fair and efficient administration of occupational safety and health standards and provide for education and notification of all employees of the existence of this program.

#### COVERAGE:

The provisions of the Occupational Safety and Health Program for the employees of the city of Martin shall apply to all employees of each administrative department, commission, board, division, or other agency of the City of Martin whether part-time or full-time, seasonal or permanent.

#### STANDARDS AUTHORIZED:

The occupational safety and health standards adopted by the City of Martin are the same as, but not limited to, the State of Tennessee Occupational Safety and Health Standards promulgated, or which may be promulgated, in accordance with Section 6 of the Tennessee Occupational Safety and Health Act of 1972 (Tennessee Code Annotated, Title 50, Chapter 3).

#### VARIANCES FROM STANDARDS AUTHORIZED:

The City of Martin may, upon written application to the Commissioner of Labor of the State of Tennessee, request an order granting a temporary variance from any approved standards. Applications for variance shall be in accordance with the Rules of Tennessee Department of Labor, Occupational Safety, Chapter 0800-1-2, as authorized by Tennessee Code Annotated, Title 50. Prior to requesting such temporary variance, the City of Martin shall notify or serve notice to employees, their designated representatives, or interested parties and present them with an opportunity for a hearing. The posting of a notice on the main bulletin board as designated by the respective department head shall be deemed sufficient notice to employees.

#### ADMINISTRATION:

For the purposes of this Ordinance, the office of Building Inspector is designated as the Director of Occupational Safety and Health to perform duties and to exercise powers assigned so as to plan, develop, and administer the City of Martin's Occupational Safety and Health Program. The Director shall develop a plan of operation for the program and said plan shall become a part of this Ordinance when it satisfies all applicable

sections of the Tennessee Occupational Safety and Health Act of 1972 and Part IV of the Tennessee Occupational Safety and Health Plan.

**FUNDING:**

Sufficient funds for administering and staffing the program pursuant to this Ordinance shall be made available as authorized by the Board of Mayor and Aldermen.

**SEVERABILITY:**

If any section, sub-section, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed separate, distinct, and an independent provision and such holding shall not affect the validity of the remaining portions thereof.

**PLAN OF OPERATION FOR OCCUPATIONAL SAFETY AND HEALTH:**

The pages that follow comprise the Plan of Operation for the Occupational Safety and Health Program for the employees of the City of Martin.

PLAN OF OPERATION FOR THE OCCUPATIONAL SAFETY AND HEALTH PROGRAM FOR THE  
EMPLOYEES OF THE CITY MARTIN

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## **I. PURPOSE AND COVERAGE**

The purpose of this plan is to provide guidelines and procedures for implementing the Occupational Safety and Health Program for the employees of the City of Martin.

This plan is applicable to all employees, part-time or full-time, seasonal or permanent.

The Board of Mayor and Aldermen of the City of Martin, in electing to establish and maintain an effective occupational safety and health program for its employees, desires to:

- A. Provide a safe and healthful place and condition of employment.
- B. Require the use of safety equipment, personal protective equipment, and other devices where reasonably necessary to protect employees.
- C. Make, keep, preserve, and make available to the Commissioner of Labor, his designated representatives, or persons within the Department labor to whom such responsibilities have been delegated, including the Director of the Division of Occupational Safety and Health, adequate records of all occupational accidents and illnesses and personal injuries for proper evaluation and necessary corrective action as required.
- D. Consult with the Commissioner of Labor or his designated representative with regard to the adequacy of the form and content of such records.
- E. Consult with the Commissioner of Labor regarding safety and health problems which are considered to be unusual or peculiar and are such that they cannot be resolved under an occupational safety and health standard promulgated by the State of Tennessee.
- F. Assist the Commissioner of Labor or his monitoring activities to determine program effectiveness and compliance with the occupational safety and health standards.
- G. Make a report to the Commissioner of Labor annually, or as may otherwise be required, including information on occupational accidents, injuries, and illnesses and accomplishments and progress made toward achieving the goals of the occupational safety and health program.
- H. Provide reasonable opportunity for and encourage the participation of employees in the effectuation of the objectives of this program, including the opportunity to make anonymous complaints concerning conditions or practices which may injurious to employees' safety and health.

## **II. DEFINITIONS**

For the purposes of this program, the following definitions apply:

- A. Commissioner of Labor means the chief executive officer of the Tennessee Department of Labor. This includes any person appointed, designated, or deputized to perform the duties or to exercise the powers assigned to the Commissioner of Labor.
- B. Employer means the City of Martin and includes each department, board, commission, division, or other agency of the City of Martin.
- C. Director of Occupational Safety and Health or Director means the person designated by the establishing ordinance, or executive order to perform duties or to exercise powers assigned so as to plan, develop, and administer the occupational safety and health program for the employees of the City Martin.
- D. Inspector(s) means the individual(s) appointed or designated by the Director of Occupational Safety and Health to conduct inspections provided for herein. If no such compliance inspector(s) is/are appointed, inspections shall be conducted by the Director of Occupational Safety and Health.
- E. Appointing Authority means any official or group of officials of the employer having legally designated powers of appointment, employment, or removal therefrom for a specific department, board, commission, division, or other agency of this employer.
- F. Employee means any person performing services for this employer and listed on the payroll of this employer, either as part-time, full-time, seasonal, or permanent. It also includes any person normally classified as a volunteer provided such person receives no remuneration of any kind for his/her services. This definition shall not include independent contractors, their agents, servants, or employees.
- G. Person means one or more individuals, partnerships, associations, corporations, business trusts, or legal representative of any organized group of persons.
- H. Standard means an occupational safety and health standard promulgated by the Commissioner of Labor in accordance with Section VI of the Tennessee Occupational Safety and Health Act of 1972 which requires conditions or the adoption or the use of one or more practices, means, methods, operations, or processes or the use of equipment or personal protective equipment necessary or appropriate to provide safe and healthful conditions and places of employment.
- I. Imminent Danger means any conditions or practices in any place of employment which are such that a hazard exists which could reasonably be expected to cause death or serious physical harm

immediately or before the imminence of such hazard can be eliminated through normal compliance enforcement procedures.

J. Establishment or Worksite means a single physical location under the control of this employer where business is conducted, services are rendered, or industrial type operations are performed.

K. Serious Injury or Harm means that type of harm that would cause permanent or prolonged impairment of the body in that:

1. A part of the body would be permanently removed (e.g., amputation of an arm, leg, finger(s); loss of an eye) or rendered functionally useless or substantially reduced in efficiency on or off the job (e.g., leg shattered so severely that mobility would be permanently reduced), or
2. A part of an internal body system would be inhibited in its normal performance or function to such a degree as to shorten life or cause reduction in physical or mental efficiency (e.g., lung impairment causing shortness of breath).

On the other hand, simple fractures , cuts, bruises, concussion, or similar injuries would not fit either of these categories and would not constitute serious physical harm.

L. Act or TOSHAct shall mean the Tennessee Occupational Safety and Health Act of 1972.

M. Governing Body means the county Quarterly Court, Board of Aldermen, Board of Commissioners, City of Town Council, Board Governors, etc., whichever may be applicable to the local government, government agency, or utility to which this plan applies.

N. Chief Executive Officer means the chief administrative official, County Judge, County Chairman, Mayor, City Manager, General Manager, etc., as may be applicable.

### III. EMPLOYER'S RIGHTS AND DUTIES

Rights and duties of the employer shall include, but are not limited to, the following provisions:

A. Shall furnish to each employee conditions of employment and a place of employment free from recognized hazards that are causing or are likely to cause death or serious injury or harm to employees.

B. Shall comply with occupational safety and health standards and regulations promulgated pursuant to Section VI of the Tennessee Occupational Safety and Health Act of 1972.

- C. Shall refrain from any unreasonable restraint on the right of the Commissioner of Labor to inspect the employer's place(s) of business. Employer shall assist the Commissioner of Labor in the performance of their monitoring duties by supplying or by making available information, personnel, or aids reasonably necessary to the effective conduct of the monitoring activity.
- D. Is entitled to participate in the development of standards by submission of comments on proposed standards, participation in hearing(s) on proposed standards, or by requesting the development of standards on a given issue under Section VI of the Tennessee Occupational Safety and Health Act of 1972.
- E. Is entitled to request an order granting a variance from an occupational safety and health standard.
- F. Is entitled to protection of its legally privileged communication.
- G. Shall inspect all work sites to insure the provisions of this program are complied with and carried out.
- H. Shall notify and inform any employee who has been or is being exposed in a biologically significant manner to harmful agents or material in excess of the applicable standard and of corrective action being taken.
- I. Shall notify all employees of their rights and duties under this program.

#### IV. EMPLOYEE'S RIGHT AND DUTIES

Rights and duties of employees shall include, but are not limited to, the following provisions:

- A. Each employee shall comply with occupational safety and health act standards and all rules, regulations, and orders issued pursuant to this program and the Tennessee Occupational Safety and Health Act of 1972 which are applicable to his or her own actions and conduct.
- B. Each employee shall be notified by the placing of a notice upon bulletin boards, or other places of common passage, of any application for a permanent or temporary order granting the employer a variance from any provision of the TOSHAct or any standard or regulation promulgated under the Act.
- C. Each employee shall be given the opportunity to participate in any hearing which concerns an application by the employer for a variance from a standard or regulation promulgated under the Act.



D. Any employee who may be adversely affected by a standard or variance issued pursuant to the Act or this program may file a petition with the Commissioner of Labor or whoever is responsible for the promulgation of the standard or the granting of the variance.

E. Any employee who has been exposed or is being exposed to toxic material or harmful physical agents in concentrations or at levels of excess of that provided for by any applicable standard shall be provided by the employer with information on any significant hazards to which they are or have been exposed, relevant symptoms, and proper conditions for safe use or exposure. Employees shall also be informed of correction action being taken.

F. Subject to regulations issued pursuant to this program, any employee or authorized representative of employees shall be given the right to request an inspection and to consult with the Director or Inspector at the time of the physical inspection of the work site.

G. Any employee may bring to the attention of the Director any violation or suspected violations of the standards or any other health or safety hazards.

H. No employee shall be discharged or discriminated against because such employee has filed any complaint or instituted or caused to be instituted any proceeding or inspection under or relating to this program.

I. Any employee who believes that he or she has been discriminated against or discharged in violation of subsection H of this section may file a complaint alleging such discrimination with the Director. Such employee may also, within thirty (30) days after such violation occurs, file a complaint with the Commissioner of Labor alleging such discrimination.

J. Nothing in this or any other provisions of this program shall be deemed to authorize or require any employee to undergo medical examination, immunization, or treatment for those who object thereto on religious, except where such is necessary for the protection of the health or safety of others or when a medical examination may be reasonably required for performance of a specific job.

K. Employees shall report any accident, injury, or illness resulting from their job, however minor it may seem to be, to their supervisor or the Director within twenty-four (24) hours after the occurrence.

## **V. ADMINISTRATION**

A. The Director of Occupational Safety and Health is designated to perform duties or to exercise powers assigned so as to administer this Occupational Safety and Health Program.

1. The Director may designate a person or persons as he deems necessary to carry out his powers, duties, and responsibilities under this program.
  2. The Director may delegate the power to make inspections, provided procedures employed are as effective as those employed by the Director.
  3. The Director shall employ measures to coordinate, to the extent possible, activities of all department to promote efficiency and to minimize any inconveniences under this program.
  4. The Director may request qualified technical personnel from any department or section of government to assist him in making compliance inspections, accident investigations, or as he may otherwise deem necessary and appropriate in order to carry out his duties under this program.
  5. The Director shall prepare the report to the Commissioner of Labor required by subsection G of Section I of this plan.
  6. The Director shall make or cause to be made periodic and follow-up inspections of all facilities and work sites where employees of this employer are employed. He shall make recommendations to correct any hazards or exposures observed. He shall make or cause to be made any inspections required by complaints submitted by employees or inspections requested by employees.
  7. The Director shall assist any officials of the employer in the investigation of occupational accidents or illnesses.
  8. The director shall maintain or cause to be maintained records required under section VIII of this plan.
  9. The Director shall, in the eventuality that there is a fatality or an accident resulting in the hospitalization of three or more employees, insure that the Commissioner of Labor received notification of the occurrence within eight (8) hours.
- B. The administrative or operational head of each department, division, board, or other agency of this employer shall be responsible for the implementation of this occupational safety and health program within their respective areas.
1. The administrative or operational head shall follow the directions of the Director on all issues involving occupational safety and health of employees as set forth in this plan.

2. The administrative or operational head shall comply with all abatement orders issued in accordance with the provisions of this plan request a review of the order with the Director within the abatement period.
3. The administrative or operational head should make periodic safety surveys of the establishment under his jurisdiction to become aware of hazards or standards violations that may exist and make an attempt to immediately correct such hazards or violations.
4. The administrative or operational head shall investigate all occupational accidents, injuries, or illnesses reported to him. He shall report such accidents, injuries, or illnesses to the Director along with his findings and/or recommendations in accordance with Appendix V of this plan.

## VI. STANDARDS AUTHORIZED

The standards adopted under this program are the applicable standards developed and promulgated under section VI of the Tennessee Occupational Safety and Health Act of 1972 or which may, in the future, be developed and promulgated. Additional standards may be promulgated by the governing body of this employer as that body may deem necessary for the safety and health of its employees.

## VII. VARIANCE PROCEDURE

The Director may apply for variance as a result of a complaint from an employee or of his knowledge of certain hazards or exposures. The Director should definitely believe that a variance is needed before the application for a variance is submitted to the Commissioner of Labor.

The procedure for applying for a variance to the adopted safety and health standards is as follows:

- A. The application for variance shall be prepared in writing and shall contain:
  1. A specification of the standard or portion thereof from which the variance is sought.
  2. A detailed statement of the reason(s) why the employer is unable to comply with the standard supported by representations by qualified personnel having first-hand knowledge of the facts represented.
  3. A statement of the steps the employer has taken and will take (with specific date) to protect employees against the hazard covered by the standard.

4. A statement of when the employer expects to comply and what steps have or will be taken (with dates specified) to come into compliance with the standard.

5. A certification that the employer has informed employees, their authorized representative(s), and/or interested parties by giving them a copy of the request, posting a statement summarizing the application (to include the location of a copy available for examination) at the places where employee notices are normally posted and by other appropriate means. The certification shall contain a description of the means actually used to inform employees and that employees have been informed of their right to petition the Commission of Labor for a hearing.

B. The application for a variance should be sent to the Commissioner of Labor by registered or certified mail.

C. The Commissioner of Labor will review the application for a variance and may deny the request or issue an order granting the variance. An order granting a variance shall be issued only if it has been established that:

1. The employer:

a. Is unable to comply with the standard by the effective date because of the unavailability of professional or technical personnel or materials and equipment required or necessary construction or alteration of facilities or technology.

b. Has taken all available steps to safeguard employees against the hazard(s) covered by the standard.

c. Has an effective program for coming into compliance with the standard as quickly as possible.

2. The employee is engaged in an experimental program as described in section 13, subsection (b) of the Act.

D. A variance may be granted for a period of no longer that is required to achieve compliance or one (1) year, whichever is shorter.

E. Upon receipt of an application for an order granting a variance, the Commissioner to whom such application is addressed may issue an interim order granting such a variance for the purpose of permitting time for an orderly consideration of such application. No such interim order may be effective for longer than one hundred eighty (180) days.

F. The order or interim order granting a variance shall be posed at the work site and employees notified of such order by the same means used to inform them of the application for said variance (see subsection A.5. of this section).

#### VIII. RECORD KEEPING AND REPORTING

A. Recording and reporting of all occupational accident, injuries, and illnesses shall be in accordance with instructions and on forms prescribed in the booklet, RECORD KEEPING REQUIREMENTS UNDER THE OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970 (Revised 1978) or as may be prescribed by the Tennessee Department of Labor.

B. The position responsible for record keeping is shown on the SAFETY AND HEALTH ORGANIZATIONAL CHART, Appendix V to this plan.

C. Details of how reports of occupational accidents, injuries, and illnesses will reach the record keeper are specified by ACCIDENT REPORTING PROCEDURES, Appendix V to this plan.

#### IX. EMPLOYEE COMPLAINT PROCEDURE

If any employee feels that he is assigned to work in conditions which might affect his health, safety, or general welfare at the present time or at any time in the future, he should report the condition to the Director Occupational Safety and Health.

A. The complaint should be in the form of a letter and give details on the condition(s) and how the employee believes it affects or will affect his health, safety, or general welfare. The employee should sign the letter but need not do so if he wishes to remain anonymous (see subsection H of Section I of this plan).

B. Upon receipt of the complaint letter, the Director will evaluate the condition(s) and institute any corrective action, if warranted. Within ten (10) working days following the receipt of the complaint, the Director will answer the complaint in writing stating where or not the complaint is deemed to be valid and if not, why not, what action has been or will be taken to correct or abate the condition(s), and giving a designated time period for correction or abatement. Answers to anonymous complaints will be posted upon bulletin boards or other places of common passage where the anonymous complaint may be reasonably expected to be seen by the complainant for a period of three (3) working days.

C. If the complainant finds the reply not satisfactory because it was held to be invalid, the corrective action is felt to be insufficient, or the time period for correction is felt to be too long, he may forward a letter to the Chief Executive Officer (the Mayor) explaining the condition(s) cited in his original complaint and why he believes the answer to be inappropriate or insufficient.

D. The Chief Executive Officer (the Mayor) or a representative of the governing body will evaluate the complaint and will begin to take action to correct or abate the condition(s) through arbitration or administrative sanctions or may find the complaint to be invalid. An answer will be sent to the complainant within ten (10) working days following receipt of the complaint or the next regularly scheduled meeting of the governing body following receipt of the complaint explaining decisions made and action taken or to be taken.

E. After the above steps have been followed and the complainant is still not satisfied with the results, he may then file a complaint with the Commissioner of Labor. Any complaint filed with the Commissioner of Labor in such cases shall include copies of all related correspondence with the Director and the Chief Executive Officer (the Mayor) or the representative of the governing body.

F. Copies of all complaints and answers thereto will be filed by the Director who shall make them available to the Commissioner of Labor or his designated representative upon request.

## **X. EDUCATION AND TRAINING**

A. Director and/or Compliance Inspector(s):

1. Arrangements will be made for the Director and/or Compliance Inspector(s) to attend training seminars, workshops, etc., conducted by the State of Tennessee or other agencies.
2. Reference materials, manuals, equipment, etc., deemed necessary for use in conducting compliance inspections, conducting local training, wiring technical reports, and informing officials, supervisors, and employees of the existence of safety and health hazards will be furnished.

B. All Employees (including supervisory personnel):

A suitable safety and health training program for employees will be established. This program will, as a minimum:

1. Instruct each employees in the recognition and avoidance of hazards or unsafe conditions and of standards and regulations applicable to the employee's work environment to control or eliminate any hazards, unsafe conditions, or other exposures to occupational illness or injury.
2. Instruct employees who are required to handle poisons, acids, caustics, explosives, and other harmful or dangerous substances in the safe handling and use of such items and make them aware of the potential hazards, proper handling procedures, personal protective measure, personal hygiene, etc., which may be required.
3. Instruct employees who may be exposed to environments where harmful plants or animals are present of the hazards of the environment, how to best avoid injury or exposure, and the first aid procedures to be followed in the event of injury or exposure.
4. Instruct employees required to handle or use flammable liquids, gases, or toxic materials in their safe handling and use and make employees aware of specific requirements contained in Subparts H and M and other applicable subparts of TOSHAct standard (1910 and/or 1926).
5. Instruct employees on hazards and dangers of confined or enclosed spaces.
  - a. Confined or enclosed space means space having a limited means of egress and which is subject to the accumulation of toxic or flammable contaminants or has an oxygen deficient atmosphere. Confined or enclosed spaces include, but are not limited to, storage tanks, boilers, ventilation or exhaust ducts, sewers, underground utility accesses, tunnels, pipelines, and open top spaces more than four (4) feet in depth such as, pits, tubs, vaults, and vessels.
  - b. Employees will be given general instruction on the hazards involved, precautions to be taken, and the use of personal protective and emergency equipment required. They shall also be instructed on all specific standards or regulations that apply to work in dangerous or potentially dangerous areas.
  - c. The immediate supervisor of any employee who must perform work in a confined or enclosed space shall be responsible for instructing employees on the dangers and hazards which may be present, precautions to be taken, and use of personal protective and emergency equipment, immediately prior to their entry into such an area and shall require use of appropriate personal protective equipment.

## **XI. GENERAL INSPECTION PROCEDURES**

It is the intention of the governing body and responsible officials to have an occupational safety and health program that will insure the welfare of employees. In order to be aware of hazards, periodic inspections must be performed. These inspections will enable the finding of hazards or unsafe conditions or operations that need correction in order to maintain safe and healthful work sites. Inspections made a pre-designated basis may not yield the desired results. Inspections will be conducted, therefore, on a random basis at intervals not to exceed thirty (30) calendar days.

A. In order to carry out the purposes of this program, the Director and/or Compliance Inspector(s), if appointed, is/are authorized:

1. To enter at any reasonable time, any establishment, facility, or work site where work is being performed by an employee when such establishment, facility, or work site is under the jurisdiction of the employer; and,
2. To inspect and investigate during regular working hours and at other reasonable times, within reasonable limits, and in a reasonable manner, any such place of employment and all pertinent conditions, processes, structures, machines, apparatus, devices, equipment, and materials therein, and to question privately any supervisor, operator, agent, or employee working therein.

B. If an imminent danger situation is found, alleged, or otherwise brought to the attention of the Director or Inspector during a routine inspection, he shall immediately inspect the imminent danger situation in accordance with Section XII of this plan before inspecting the remaining portions of the establishment, facility, or work site.

C. An administrative representative of the employer and a representative authorized by the employees shall be given an opportunity to consult with and/or to accompany the Director or Inspector(s) during the physical inspection of any work site for the purpose of aiding such inspection.

D. The right of accompaniment may be denied any person whose conduct interferes with a full and orderly inspection.

E. The conduct of the inspection shall be such as to preclude unreasonable disruptions of the operation(s) of the workplace.

F. Interviews of employees during the course of the inspection may be made which such interviews are considered essential to investigative techniques.

G. Advance Notice of Inspections.



1. Generally, advance notice of inspections will not be given as this precludes the opportunity to make minor or temporary adjustments in an attempt to create any misleading impression of conditions in an establishment.
2. There may be occasions when advance notice of inspections will be necessary in order to conduct an effective inspection or investigation. When advance notice of inspection is given, employees or their authorized representative(s) will also be given notice of the inspection.

H. The Director need not personally make an inspection of each and every work site once every thirty (30) days. He may delegate the responsibility for such inspections to supervisors or other personnel provided:

1. Inspections conducted by supervisors or other personnel are at least as effective as those made by the Director.
2. Records are made of the inspection(2) and of any discrepancies found and are forwarded to the Director.

I. The Director shall maintain records of inspections to include identification of work site inspected, date of inspection, description of violations of standards or other unsafe conditions or practices found, and corrective action taken toward abatement. Said inspection records shall be subject to review by the Commissioner of Labor or his authorized representative.

## **XII. IMMINENT DANGER PROCEDURES**

A. Any discovery, allegation, or report of imminent danger shall be handled in accordance with the following procedures:

1. The Director shall immediately be informed of the alleged imminent danger situation and he shall immediately ascertain whether there is a reasonable basis for the allegation.
2. If the alleged imminent danger situation is determined to have merit by the Director, he shall make or cause to be made an immediate inspection of the alleged imminent danger location.
3. As soon as it is concluded from such inspection that conditions or practices exist which constitute an imminent danger, the Director or Compliance Inspector shall attempt to have the danger corrected. All employees at the location shall be informed of the danger and the supervisor or person in charge of the work site shall be requested to removed employees from the area, if deemed necessary.

4. The administrative or operational head of the workplace in which the imminent danger exists, or his authorized representative, shall be responsible for determining the manner in which the imminent danger situation will be abated. This shall be done in cooperation with the Director or Compliance Inspector and to the mutual satisfaction of all parties involved.
5. The imminent danger shall be deemed abated if:
  - a. The imminence of the danger has been eliminated by removal of employees from the area of danger.
  - b. Conditions or practices which resulted in the imminent danger have been eliminated or corrected to the point where an unsafe condition or practice no longer exists.
6. A written report shall be made by or to the Director describing in detail the imminent danger and its abatement. This report will be maintained by the Director in accordance with subsection I of Section XI of this plan.

B. Refusal to Abate.

1. Any refusal to abate an imminent danger situation shall be reported to the Director and Chief Executive Officer immediately.
2. The Director and/or Chief Executive Officer shall take whatever action may be necessary to achieve abatement.

XIII. ABATEMENT ORDERS AND HEARINGS

A. Whenever, as a result of an inspection or investigation, the Director or Compliance Inspector(s) finds that a work site is not in compliance with the standards, rules or regulations pursuant to this plan and is unable to negotiate abatement with the administrative or operational head of the work site within a reasonable period of time, the Director shall:

1. Issue an abatement order to the head of the work site.
2. Post, or cause to be posted, a copy of the abatement order at or near each location referred to in the abatement order.

B. Abatement orders shall contain the following information:

1. The standard, rule, or regulation which was found to be violated.

2. A description of the nature and location of the violation.
3. A description of what is required to abate or correct the violation.
4. A reasonable period of time during which the violation must be abated or corrected.

C. At any time within ten (10) days after receipt of an abatement order, anyone affected by the order may advise the Director in writing of any objections to the terms and conditions of the order. Upon receipt of such objections, the Director shall act promptly to hold a hearing with all interested and/or responsible parties in an effort to resolve any objections. Following such hearing, the Director shall, within three (3) working days, issue an abatement order and such subsequent order shall be binding on all parties and shall be final.

#### XIV. PENALTIES

A. No civil or criminal penalties shall be issued against any official, employee, or any other person for failure to comply with safety and health standards or any rules or regulations issued pursuant to this program.

B. Any employee, regardless of status, who willfully and/or repeatedly violates, or causes to be violated, any safety and health standard, rule, or regulation or any abatement order shall be subject to disciplinary action by the appointing authority. It shall be the duty of the appointing authority to administer discipline by taking action in one of the following ways as appropriate and warranted:

1. Oral reprimand.
2. Written reprimand.
3. Suspension for three (3) or more working days without pay.
4. Termination of employment.

#### XV. CONFIDENTIALITY OF PRIVILEGED INFORMATION

All information obtained by or reported to the Director pursuant to this plan of operation or the legislation (ordinance or executive order) enabling this occupational safety and health program which contains or might reveal information which is otherwise privileged shall be considered confidential. Such information may be disclosed to other officials or employees concerned with carrying out this program or when relevant in any proceeding under this program. Such information may also be disclosed to the Commissioner of Labor or his authorized representatives in carrying out their duties under the Tennessee Occupational Safety and Health Act of 1972.

**XVI. COMPLIANCE WITH OTHER LAWS NOT EXCUSED**

A. Compliance with any other law, statute, ordinance, or executive order, as applicable, which regulates safety and health in employment and places of employment shall not excuse the employer, the employee, or any other person from compliance with the provisions of this program.

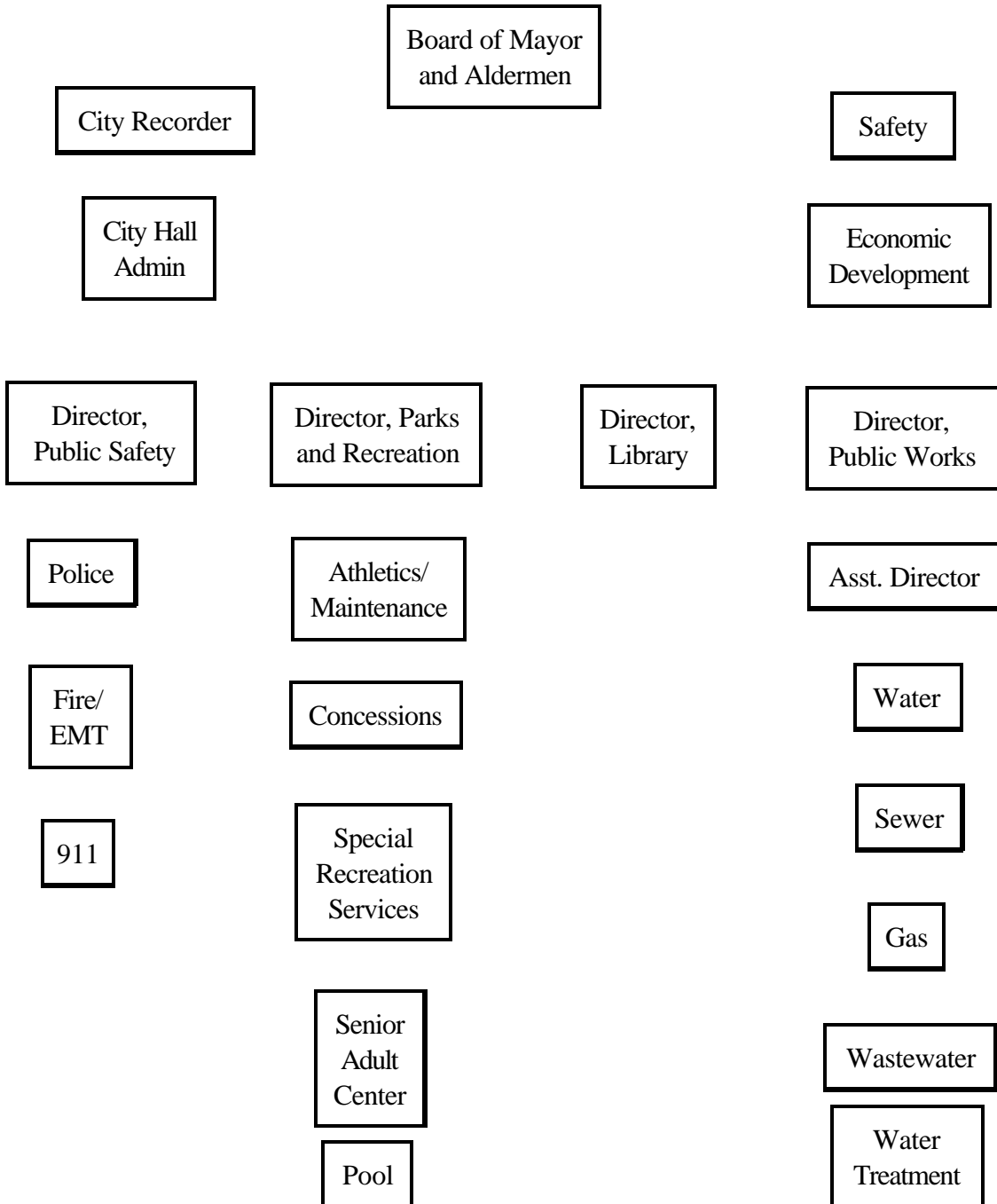
B. Compliance with any provisions of this program shall not excuse the employer, the employee, or any other person from compliance with any law, statute, ordinance, or executive order, as applicable, regulating and promoting safety and health unless such law, statute, ordinance, or executive order, as applicable, is specifically repealed.

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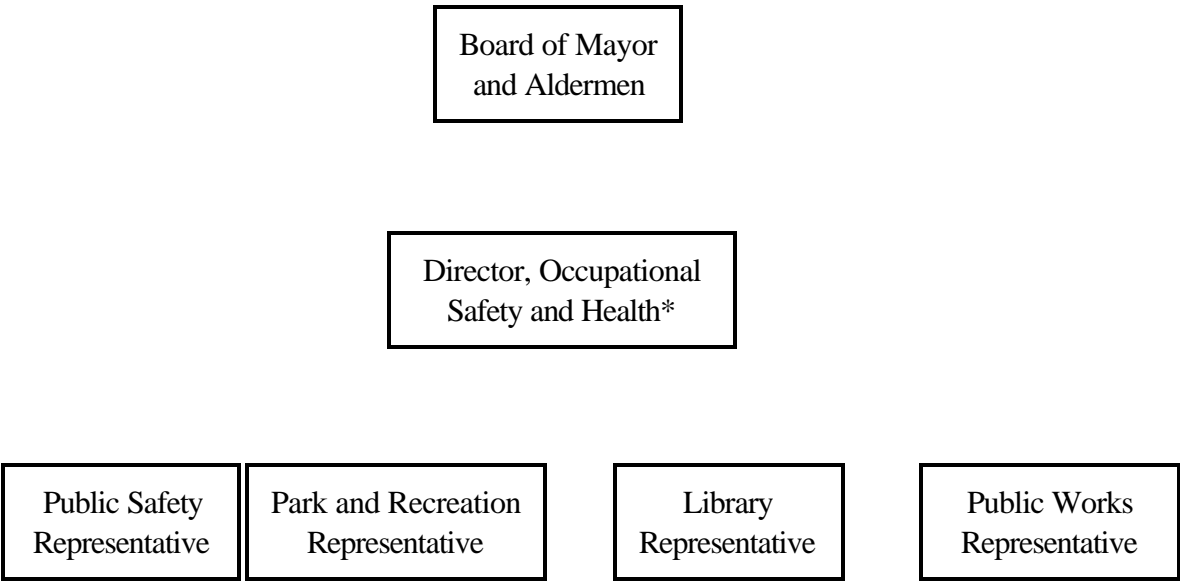
Director, Occupational Safety and Health

CITY OF MARTIN

## ORGANIZATIONAL CHART



CITY OF MARTIN  
SAFETY AND HEALTH ORGANIZATIONAL CHART



\*Director, Occupational Safety and Health also represents City Recorder, City Hall Admin, and Economic Development.

NOTE: The following lists the approximate number of persons employed in each department :

<u>Department</u>	Parks and Recreation	Public Works	
City Hall Admin			
	Library		
Public Safety			<u>Full-time</u>

8	<u>Part-time</u>	<u>Total</u>
53		8
10	9	62
5	6	16
40	4	9
	6	46

CITY OF MARTIN  
OCCUPATIONAL SAFETY AND HEALTH PROGRAM

**NOTICE TO ALL EMPLOYEES**

The Tennessee Occupational Safety and Health Act of 1972 provides job safety and health protection for Tennessee workers through the promotion of safe and healthful working conditions. Under a plan reviewed by the Tennessee Department of Labor, this government, as an employer, is responsible for administering the Act to its employees. Safety and health standards are the same as State standards and job site inspections will be conducted to insure compliance with the Act.

Employees shall be furnished conditions of employment and a place of employment from recognized hazards that causing or are likely to cause death or serious injury or arm to employees.

Each employee shall comply with occupational safety and health standards and all rules, regulations, and orders issued pursuant to this program which are applicable to his or her own actions and conduct.

Each employee shall be notified by the placing upon bulletin boards or other places of common passage of any application for a temporary variance from any standard or regulation.

Each employee shall be given the opportunity to participate in any hearing which concerns an application for a variance from a standard.

Any employee who may be adversely affected by a standard or variance issued pursuant to this program may file a petition with the Director or City Recorder.

Any employee who has been exposed or is being exposed to toxic materials or harmful physical agents in concentrations or at levels in excess of that provided for by an applicable standard shall be notified by the employer and informed of such exposure and corrective action being taken.

Subject to regulations issued pursuant to this program, any employee or authorized representative(s) of employees shall be given the right to request an inspection.

No employee shall be discharged or discriminated against because such employee has filed any complaint or instituted or caused to be instituted any proceedings or inspection under, or relating to, this program.

Any employee who believes he or she has been discriminated against or discharged in violation of these sections may, within thirty (30) days after such violation occurs, have an opportunity to appear in a hearing before the Mayor of the City of Martin for assistance in obtaining relief or to file a complaint with the Commissioner of Labor alleging such discrimination.

A copy of the Occupational Safety and Health Program for the employees of the City of Martin is available for inspection by any employee at City Hall during regular office hours.

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Director, Occupational Safety and Health

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Mayor, City of Martin

CITY OF MARTIN  
OCCUPATIONAL SAFETY AND HEALTH PLAN  
PROGRAM BUDGET

All items pertaining to Occupational Safety and Health are taken from the City of Martin's General Fund and is included as part of each administrative department's annual budget. Items of necessity that are not included as part of the annual budget are dealt with at the time the need arises and, if required, submitted to the Board of Mayor and Aldermen (via the Finance Committee, if necessary).



Each department individually budgets for educational materials and training, safety devices for personal safety and health, personal protective clothing and equipment, instruments, and any needed equipment modifications or additions.

A copy of the City of Martin's Annual Budget is available at City Hall for viewing during normal business hours.

CITY OF MARTIN  
OCCUPATIONAL SAFETY AND HEALTH PLAN  
ACCIDENT REPORTING PROCEDURES

Employees shall report all accidents, injuries, or illnesses to their supervisor as soon as possible, but not later than two (2) hours, after their occurrence. The supervisor will provide the Director and/or recordkeeper with the name of the injured or ill employee and a brief description of the accident or illness by telephone or in person as soon as possible, but not later than four (4) hours, after the accident or injury occurred or the time of the first report of the illness.

All fatalities or accidents involving the hospitalization of three (3) or more employees shall be reported to the Director and/or recordkeeper immediately, either by telephone or in person, and will be followed by a written report within four (4) hours after their occurrence. The supervisor will then make a thorough investigation of the accident or illness (with the assistance of the Director or Compliance Inspector, if necessary) and will complete a written report on the accident or illness and forward it to the Director within seventy-two (72) hours after the accident, injury, or first report of illness and will provide one (1) copy of the written report to the recordkeeper.

For any accident, injury, or illness, a Tennessee Department of Labor and Workforce Development, Tennessee Employer's First Report of Work Injury (C-20) must be completed. Information submitted to the recordkeeper to complete this report must include:

1. Accident location, if different from employer's mailing address and state whether accident occurred on premises owned or operated by employer.
2. Name, social security number, home address, age, sex, status (full- or part-time), and occupation (regular job title) of injured or ill employee.
3. Title of the department or division in which the injured or ill employee is normally employed.
4. Specific description of what the employee was doing when injured.

5. Specific description of how the accident occurred.
6. A description of the injury or illness in detail and the part of the body affected.
7. Name of the object or substance which directly injured the employee.
8. Date and time of injury or diagnosis of illness.
9. Name and address of physician, if applicable.
10. If employee was hospitalized, name and address of hospital.
11. Date of report and name of person submitting information.

**Public Hearing:**

Mayor Brundige asked if there was anyone present wishing to speak for or against Ordinance O2003-03. No one spoke.

Alderman Harrison made the motion to approve on the second and final reading, Ordinance O2003-03: An Ordinance to amend the City of Martin Municipal Code (1996) Title 4, Chapter 2, regarding the City of Martin's Occupational Safety and Health Program, seconded by Alderman Belote.

VOTE:	FOR:	HONORABLE NANNEY HONORABLE HARRISON HONORABLE BELOTE HONORABLE BOYD
	AGAINST:	NONE
	ABSENT:	HONORABLE JOHNSON HONORABLE MERRYMAN

Mayor Brundige declared Ordinance O2003-03 approved on the second and final reading.

**SECOND AND FINAL READING AND PUBLIC HEARING OF ORDINANCE O2003-11: AN ORDINANCE TO AMEND THE MUNICIPAL ZONING ORDINANCE AND MAP FOR MARTIN, TENNESSEE, BY ESTABLISHING AN R-1A (HIGH DENSITY SINGLE FAMILY RESIDENTIAL) DISTRICT AND ESTABLISHING REGULATIONS FOR AN R-1A (HIGH DENSITY SINGLE FAMILY RESIDENTIAL) DISTRICT. This is the Public Hearing. Published in the Weakley County Press 3/25/2003**

Mayor Brundige presented for the second and final reading, Ordinance O2003-11: An Ordinance to amend the Municipal Zoning Ordinance and Map for Martin, Tennessee, by establishing an R-1A (High Density Single Family Residential) District and establishing regulations for an R-1A (High Density Single Family Residential) District. This is the public hearing, published in the Weakley County Press March 25, 2003.

Mr. Tidwell read Ordinance O2003-11. A copy follows: