

MINUTES OF THE MARTIN BOARD OF MAYOR AND ALDERMEN

November 13, 2007 5:45 PM City Hall Chambers

BE IT REMEMBERED the Regular Meeting of the Board of Mayor and Aldermen for the City of Martin, Tennessee, was held Monday, November 13, 2007, at 5:45 pm in the City Hall Chambers, when the following was held to wit:

MEMBERS PRESENT: HONORABLE RANDY BRUNDIGE, MAYOR
HONORABLE DANNY NANNEY, ALDERMAN WARD I
HONORABLE BILL HARRISON, ALDERMAN WARD I
HONORABLE DAVID BELOTE, ALDERMAN WARD II
HONORABLE JOHNNY TUCK, ALDERMAN WARD II
HONORABLE TERRY HANKINS, ALDERMAN WARD III
HONORABLE RANDY EDWARDS, ALDERMAN WARD III

MEMBERS ABSENT: NONE

Also present: City Recorder Chris Mathis, Fire Chief Russell Schwahn, Police Chief David Moore, Community Development Director Kimberly Craddock, Director of C. E. Weldon Public Library Roberta Peacock, Public Works Director Billy Wagster, Human Resource Clerk Celeste Taylor, and Community Development Block Grant Senior Project Consultant Lynn Manning.

CALL TO ORDER AND INVOCATION

Mayor Brundige called the November 13, 2007 meeting of the City of Martin Board of Mayor and Aldermen to order. Alderman Edwards gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Brundige led the group in the Pledge of Allegiance to our flag.

APPROVAL OF MINUTES

OCTOBER 08, 2007

Alderman Harrison made the motion to approve the minutes of the October 08, 2007, meeting as written, seconded by Alderman Hankins.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

DEPARTMENT HEADS REPORTS:

PUBLIC WORKS

DIRECTOR BILLY GENE WAGSTER

The Public Works Department's monthly reports were included in packets. A copy is attached to the minutes. Director Wagster asked if anyone had any questions. No questions were asked.

COMMUNITY DEVELOPMENT

DIRECTOR KIMBERLY CRADDOCK

The Community Development Department's monthly reports were included in packets. A copy is attached to the minutes. Director Craddock asked if anyone had any questions. No questions were asked.

Director Craddock explained we have received Phase II of a report from the Buxton Group, which the city commissioned to do a study on retail companies that would be compatible with our city. Copies of the Phase II report (partial report) are attached to the minutes. These numbers are very accurate as they are obtained from credit card and bank information.

Mayor Brundige explained Director Craddock and I communicate with the group by conference call. Our next step will be the receipt of a listing of ten companies projected to fill our agenda. Buxton asked us for a wish list of retailers. We supplied them with this list. When their report is complete and we have their listing of ten compatible retailers they will explain why each retailer is on our list and why some we wanted are not. The final step of the program will be the receipt of their recommendations for the City of Martin. This will be in the form of informational packets which we will be able to use in recruiting the recommended retailers.

Director Craddock explained this past weekend was the Historic Downtown Business open house. It was very successful.

POLICE DEPARTMENT

CHIEF DAVID MOORE

The Police Department's monthly reports were given to the board. A copy is attached to the minutes. Chief Moore asked if anyone had any questions. No questions were asked.

Chief Moore explained my department is participating in in-service training this week. Also, I am very proud of my investigators. Several weeks ago copper wiring was stolen from the Weakley County Municipal Electric System. My investigators solved the burglary this week.

FIRE DEPARTMENT

FIRE CHIEF RUSSELL SCHWAHN

The Fire Department's monthly reports were included in packets. A copy is attached to the minutes. Chief Schwahn asked if anyone had any questions. No questions were asked.

C. E. WELDON PUBLIC LIBRARY DIRECTOR ROBERTA PEACOCK

The Library's newsletter was included in the board packets. A copy is attached to the minutes. Director Peacock asked if there were any questions. No questions were asked.

Director Peacock also presented and explained the Library's quarterly report.

PARKS AND RECREATION DIRECTOR DENNIS SUITER

Director Suiter was not present.

OLD BUSINESS

There was no old business.

NEW BUSINESS:

INTRODUCTION AND PRESENTATION OF RESOLUTION R2007-18: A RESOLUTION TO HIRE COMMUNITY DEVELOPMENT PARTNERS, LLC TO PROVIDE ADMINISTRATIVE SERVICES TO ASSIST IN PREPARING THE 2008 TRANSPORTATION ENHANCEMENT PROGRAM GRANT APPLICATION.

Mayor Brundige introduced and presented for consideration Resolution R2007-18: A resolution to hire Community Development Partners, LLC to provide administrative services to assist in preparing the 2008 Transportation Enhancement Program Grant application.

A copy of Resolution R2007-18 was provided for the press.

Recorder Mathis read Resolution R2007-18. A copy follows:

RESOLUTION R2007-18

A RESOLUTION TO HIRE AN ADMINISTRATIVE SERVICES FIRM TO ASSIST IN PREPARING THE CITY OF MARTIN'S 2008 TRANSPORTATION ENHANCEMENT GRANT APPLICATION

WHEREAS, the City of Martin, Tennessee desires to apply for financial grant assistance under the Tennessee 2008 Transportation Enhancement Program; and

WHEREAS, the Board of Aldermen of the City of Martin finds it in the City's best interest to secure the assistance of an experienced and qualified administrative services firm to assist in preparing the 2008 Transportation Enhancement Program Grant application; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional grant administrative assistance firms; and

WHEREAS, the Board of Aldermen has determined that Community Development Partners, LLC. has the most appropriate experience, background and qualifications to provide said services; and

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Martin that Randy Brundige, Mayor, and successors in title, be authorized and is hereby directed as follows:

- 1) Engage the services of Community Development Partners, LLC to provide administrative services as required to prepare the City’s FY 2008 Transportation Enhancement Grant application for a no cost basis, and
- 2) In the event that the subject grant application is funded, enter into a contract with Community Development Partners, LLC to perform the administrative services required by the grant. It is specifically understood and directed that the administrative fees associated with the City of Martin’s FY 2008 Transportation Enhancement Grant will be included as part of the overall cost of the project.

BE IT FURTHER RESOLVED that this resolution shall take effect from and after its passage, **THE PUBLIC WELFARE REQUIRING IT.**

Read and adopted this 13th day of November in the year of 2007.

ATTEST:

SIGNED:

Chris Mathis CPA, City Recorder

Randy Brundige, Mayor

Alderman Belote made the motion to approve Resolution R2007-18: A resolution to hire Community Development Partners, LLC to provide administrative services to assist in preparing the 2008 Transportation Enhancement Program Grant application, seconded by Alderman Tuck.

VOTE:	FOR:	HONORABLE NANNEY HONORABLE HARRISON HONORABLE BELOTE HONORABLE TUCK HONORABLE HANKINS HONORABLE EDWARDS
	AGAINST:	NONE
	ABSENT:	NONE

Mayor Brundige declared Resolution R2007-18 approved.

INTRODUCTION AND PRESENTATION OF RESOLUTION R2007-19: A RESOLUTION TO HIRE TLM ASSOCIATES, INC. TO PROVIDE ENGINEERING SERVICES TO ASSIST IN PREPARING THE 2008 TRANSPORTATION ENHANCEMENT PROGRAM GRANT APPLICATION.

Mayor Brundige introduced and presented for consideration Resolution R2007-19: A resolution to hire TLM Associates, INC. to provide engineering services to assist in preparing the 2008 Transportation Enhancement Program Grant application.

A copy of Resolution R2007-19 was provided for the press.

Recorder Mathis read Resolution R2007-19. A copy follows:

RESOLUTION R2007-19

A RESOLUTION TO HIRE AN ENGINEERING SERVICES FIRM TO ASSIST IN PREPARING THE CITY OF MARTIN'S 2008 TRANSPORTATION ENHANCEMENT GRANT APPLICATION

WHEREAS, the City of Martin, Tennessee desires to apply for financial grant assistance as provided under the State of Tennessee 2008 Transportation Enhancement Program; and

WHEREAS, the Board of Aldermen of the City of Martin finds it in the City's best interest to secure the assistance of an experienced and qualified engineering services firm to assist in preparing the 2008 Transportation Enhancement Grant application; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional engineering firms; and

WHEREAS, the Board of Aldermen has determined that TLM Associates, Inc. has the most appropriate experience, background and qualifications to provide said services; and

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Martin that Randy Brundige, Mayor, and successors in title, be authorized and is hereby directed as follows:

- 1) Engage the services of TLM Associates, Inc. to provide engineering services as required to prepare the City's FY 2008 Transportation Enhancement Grant application, and
- 2) In the event that the subject grant application is funded, enter into a subsequent contract with TLM to perform the engineering services required by the grant. It is specifically understood and directed that the engineering fees associated with the City's 2008 Transportation Enhancement Grant shall be included as part of the overall cost of the project.

BE IT FURTHER RESOLVED that this resolution shall take effect from and after its passage,
THE PUBLIC WELFARE REQUIRING IT.

Read and adopted this 13th day of November in the year of 2007.

ATTEST:

SIGNED:

Chris Mathis CPA, City Recorder

Randy Brundige, Mayor

Alderman Nanney made the motion to approve Resolution R2007-19: A resolution to hire TLM Associates, INC. to provide engineering services to assist in preparing the 2008 Transportation Enhancement Program Grant application, seconded by Alderman Belote.

VOTE:	FOR:	HONORABLE NANNEY HONORABLE HARRISON HONORABLE BELOTE HONORABLE TUCK HONORABLE HANKINS HONORABLE EDWARDS
	AGAINST:	NONE
	ABSENT:	NONE

Mayor Brundige declared Resolution R2007-19 approved.

INTRODUCTION AND PRESENTATION OF RESOLUTION R2007-20: A RESOLUTION TO AUTHORIZE MAYOR RANDY BRUNDIGE TO EXECUTE AND SUBMIT THE CITY'S 2008 TRANSPORTATION ENHANCEMENT PROGRAM GRANT APPLICATION

Mayor Brundige introduced and presented for consideration Resolution R2007-20: A resolution to authorize Mayor Randy Brundige to execute and submit the City's 2008 Transportation Enhancement Program Grant application.

A copy of Resolution R2007-20 was provided for the press.

Recorder Mathis read Resolution R2007-20. A copy follows:

RESOLUTION R2007-20

A RESOLUTION TO AUTHORIZE THE MAYOR OF MARTIN TO EXECUTE AND SUBMIT AN APPLICATION FOR A 2008 TRANSPORTATION ENHANCEMENT GRANT FOR PHASE 2 OF THE MARTIN DOWNTOWN IMPROVEMENT PROJECT

WHEREAS, the Tennessee Department of Transportation has responsibility for the administration of the Tennessee Department of Transportation-Transportation Enhancement Program (TEP) which is designed to assist communities in their efforts to enhance transportation concerns; and

WHEREAS, the City of Martin, acting by and through its Board of Alderman proposes to apply for TEP funds for the purpose of performing eligible transportation enhancement activities that will benefit the majority of the residents of the City of Martin; and

WHEREAS, the City of Martin will provide local financial support in conjunction with the TEP funds to complete the project; and

WHEREAS, the City of Martin, as a recipient is required to designate and appoint a Financial Officer to perform certain duties in the administration of said grant.

NOW, THEREFORE, BE IT RESOLVED by the Board of Alderman of the City of Martin as follows:

THAT, Mayor Randy Brundige is hereby authorized to execute and submit an application with appropriate assurances to the State of Tennessee, Department of Transportation, requesting Fiscal Year 2008 TEP funds for the City of Martin Phase 2 Martin Downtown Improvement Project: and

THAT, the City of Martin will be responsible for necessary twenty percent (20%) match toward the project; and

THAT, Mayor Randy Brundige be and is hereby designated and appointed as Financial Officer and to perform on behalf of the City of Martin, Tennessee, those acts and assume such duties as are consistent with said position.

BE IT FURTHER RESOLVED that this resolution shall take effect from and after its passage, **THE PUBLIC WELFARE REQUIRING IT.**

Read and adopted this 13th day of November in the year of 2007.

ATTEST:

SIGNED:

Chris Mathis CPA, City Recorder

Randy Brundige, Mayor

Alderman Belote made the motion to approve Resolution R2007-20: A resolution to authorize Mayor Randy Brundige to execute and submit the City's 2008 Transportation Enhancement Program Grant application, seconded by Alderman Hankins.

VOTE:	FOR:	HONORABLE NANNEY HONORABLE HARRISON HONORABLE BELOTE HONORABLE TUCK HONORABLE HANKINS HONORABLE EDWARDS
	AGAINST:	NONE
	ABSENT:	NONE

Mayor Brundige declared Resolution R2007-20 approved.

INTRODUCTION AND PRESENTATION OF RESOLUTION R2007-21: A RESOLUTION REQUESTING AT&T (FORMERLY BELLSOUTH) TO ENTER INTO CABLE FRANCHISE NEGOTIATIONS IN THE CITY OF MARTIN

Mayor Brundige introduced and presented for consideration Resolution R2007-21: A resolution requesting AT&T (formerly BellSouth) to enter into cable franchise negotiations in the City of Martin.

A copy of Resolution R2007-21 was provided for the press.

Recorder Mathis read Resolution R2007-21. A copy follows:

RESOLUTION R2007-21

A RESOLUTION REQUESTING AT & T (FORMERLY BELLSOUTH) TO ENTER INTO CABLE FRANCHISE NEGOTIATIONS IN THE CITY OF MARTIN

WHEREAS, AT&T (formerly BellSouth) submitted legislation for filing with the 104th Tennessee General Assembly on February 16, 2006, which was designated as Senate Bill 3210, and submitted substantially similar legislation in the 105th Tennessee General Assembly on February 14, 2007, which has been designated as Senate Bill 1933 and House Bill 1421; and

WHEREAS, this legislation would allow cable and telephone companies to bypass local governments and the local cable and video franchising process; and

WHEREAS, media reports have quoted AT&T officials as saying that the local franchise process is an impediment to competition; and

WHEREAS, the last application(s) for a cable franchise with this city took approximately six months from application to approval; and

WHEREAS, the current cable franchising system has served the City of Martin well by ensuring the City can protect its citizens, preserve its authority and that cable companies cannot “cherry pick” their customers; and

WHEREAS, additional Public, Education, and Government access venues would be of great value to the City of Martin; and

WHEREAS, based on the City of Martin’s track record, AT&T could have already had their application for a franchise approved had they applied when they filed their legislation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Martin:

1. That the City of Martin hereby goes on record as requesting AT&T to enter into negotiations for a local cable franchise in the City of Martin.
2. The City Recorder is directed to send a copy of this Resolution to Mr. Marty Dickens, president of AT&T in Tennessee, and to each State Senate and House member representing the citizens of Martin in the Tennessee General Assembly.
3. That this Resolution shall take effect from and after its adoption, the welfare of the City of Martin requiring it.

BE IT FURTHER RESOLVED that this resolution shall take effect from and after its passage, **THE PUBLIC WELFARE REQUIRING IT.**

Read and adopted this 13th day of November in the year of 2007.

ATTEST:

SIGNED:

Chris Mathis CPA, City Recorder

Randy Brundige, Mayor

Alderman Nanney made the motion to approve Resolution R2007-21: A resolution requesting AT&T (formerly BellSouth) to enter into cable franchise negotiations in the City of Martin, seconded by Alderman Harrison.

VOTE:	FOR:	HONORABLE NANNEY HONORABLE HARRISON HONORABLE BELOTE HONORABLE TUCK HONORABLE HANKINS HONORABLE EDWARDS
	AGAINST:	NONE
	ABSENT:	NONE

Mayor Brundige declared Resolution R2007-21 approved.

ACCEPTANCE OF LOW BID OF \$21,175.00 FROM MITCHELL & ASSOCIATES, LLC OF DUNCANVILLE, ALABAMA, FOR THE PURCHASE OF A VEHICLE EXTRICATION TOOL BY THE MARTIN FIRE DEPARTMENT. TO BE FUNDED OUT OF FUND BALANCE.

Mayor Brundige introduced the low bid of \$21,175.00 from Mitchell & Associates, LLC of Duncanville, Alabama, for the purchase of a Vehicle Extrication Tool by the Martin Fire Department. This will be funded out of Fund Balance. Documentation attached to minutes.

Alderman Harrison made the motion to accept the low bid of \$21,175.00 from Mitchell & Associates, LLC of Duncanville, Alabama, for the purchase of a Vehicle Extrication Tool by the Martin Fire Department. To be funded out of Fund Balance, seconded by Alderman Hankins.

VOTE:	FOR:	HONORABLE NANNEY HONORABLE HARRISON HONORABLE BELOTE HONORABLE TUCK HONORABLE HANKINS HONORABLE EDWARDS
	AGAINST:	NONE
	ABSENT:	NONE

Mayor Brundige declared the motion approved.

A SPECIAL CALLED MEETING OF THE BOARD OF MAYOR AND ALDERMEN AT NOON ON WEDNESDAY, NOVEMBER 21, 2007, TO APPROVE BIDS FOR THE CITY'S 2005 CDBG GRANT

Mayor Brundige announced the Board of Mayor and Aldermen will convene in Special Session on Wednesday, November 21, 2007, at noon to approve bids for the City's 2005 CDBG Grant. This will be a lunch meeting.

CITY HALL WILL BE CLOSED ON THURSDAY AND FRIDAY, NOVEMBER 22ND AND 23RD FOR OBSERVANCE OF THANKSGIVING HOLIDAY

Mayor Brundige announced City Hall will be closed on Thursday and Friday, November 22nd and 23rd for observance of Thanksgiving Holiday.

RICHARD CHESTEEN ENDOWMENT

Mayor Brundige asked if the Board wanted to participate in the Richard Chesteen Endowment by attending a dinner on December 15, 2007 at Duncan Ballroom in Boling University Center. A table, which would seat eight, would need to be purchased for \$500.00.

No one could attend.

DECEMBER BOARD MEETING

Mayor Brundige announced the following December City Board Meeting dates:

Public Works Meeting: December 03, 2007, at 5:15
Christmas Parade: December 03, 2007, at 7:00
Informal City Board Meeting: December 04, 2007, at 5:15
Santa's Village December 6, 7, & 8, 2007
Regular City Board Meeting: December 10, 2007, at 5:15
City Christmas party: December 18, 2007, at 6:30

ANY OTHER BUSINESS:

WEAKLEY COUNTY MUNICIPAL ELECTRIC SYSTEM BUILDING

The Board discussed the disposition of the Weakley County Municipal Electric Building.

ADJOURN

Alderman Nanney made the motion to adjourn, seconded by Alderman Hankins.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL.

ATTEST:

SIGNED:

Chris Mathis, CPA
City Recorder

Randy Brundige,
Mayor

RB: CM/bh
Saved "November 13, 2007"