

**MARTIN BOARD OF MAYOR AND ALDERMEN  
MAY 10, 2010 5:15 PM CITY HALL CHAMBERS**

BE IT REMEMBERED the regular meeting of the Board of Mayor and Aldermen for the City of Martin, Tennessee, was held Monday, May 10, 2010, at 5:15 pm in the City Hall Chambers, when the following was held to wit:

MEMBERS PRESENT: HONORABLE RANDY BRUNDIGE, MAYOR  
HONORABLE DANNY NANNEY, ALDERMAN WARD I  
HONORABLE BILL HARRISON, ALDERMAN WARD I  
HONORABLE DAVID BELOTE, ALDERMAN WARD II  
HONORABLE JOHNNY TUCK, ALDERMAN WARD II  
HONORABLE RANDY EDWARDS, ALDERMAN WARD III

MEMBERS ABSENT: HONORABLE TERRY HANKINS, ALDERMAN WARD III

Also present: City Recorder Chris Mathis, Human Resources Director Celeste Taylor, Public Works Director Billy Wagster, Director of Parks and Recreation Brian Moore, Police Chief David Moore, Police Captain Don Teal, Building Inspector Billy Stout, Fire Chief Russell Schwahn, Library Director Roberta Peacock, Community Development Director Kimberly Craddock, and members of the press.

Mayor Brundige explained Alderman Hankins is not present due to his commitment to the National Guard. He is at Fort Campbell for training.

### **CALL TO ORDER AND INVOCATION**

Mayor Brundige called the May 10<sup>th</sup> regular meeting of the City of Martin Board of Mayor and Aldermen to order. Alderman Nanney gave the invocation.

### **PLEDGE OF ALLEGIANCE**

Mayor Brundige led the group in the Pledge of Allegiance to our flag.

### **APPROVAL OF MINUTES**

**APRIL 12, 2010**

Mayor Brundige introduced and presented for consideration the minutes of the April 12, 2010 Regular Meeting as written and asked if there were any additions or deletions. There were none.

Alderman Nanney made the motion to approve the minutes of the April 12, 2010 regular meeting of the City of Martin Board of Mayor and Aldermen as written, seconded by Alderman Harrison.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

## **DEPARTMENT HEAD REPORTS**

### **POLICE DEPARTMENT**

### **CHIEF DAVID MOORE**

Chief Moore presented the department's monthly reports and asked if there were any questions. There were none. A copy is attached to the minutes.

Chief Moore further announced the Citizen Police Academy graduation will be this Thursday at 6:00 pm at Martin Recreation Complex. I am inviting all of you to come and enjoy the graduation ceremony and eat with us.

### **FIRE DEPARTMENT**

### **FIRE CHIEF RUSSELL SCHWAHN**

Chief Schwahn presented the Fire Department's monthly report and asked if there were any questions. There were none. A copy of the report is attached to the minutes.

### **PUBLIC WORKS**

### **DIRECTOR BILLY WAGSTER**

Director Wagster presented his monthly reports and asked if anyone had any questions. There were none. Copies of these reports are attached to the minutes.

Director Wagster also explained the sewer interceptor line on Crawford Drive is being repaired, but when we dug into the line for repairs we found both sides of the line had collapsed. The first side has been repaired and we lack a day and half on the second side.

### **BUILDING**

### **INSPECTOR BILLY STOUT**

Director Stout did not have anything to report but asked if anyone had any questions. There were no questions.

### **COMMUNITY DEVELOPMENT      DIRECTOR KIMBERLY CRADDOCK**

Director Craddock was present and announced the Martin Business Association will meet tomorrow in the courtroom at 7:30 am. Then on May 24<sup>th</sup> the MBA will sponsor Mix & Mingle which will be at the UTM Reed Center. Everyone is invited to attend both of these events.

**HUMAN RESOURCES**

**DIRECTOR CELESTE TAYLOR**

Director Taylor was present and asked if there were any questions. There were none. The Insurance Committee has scheduled a meeting for May 25<sup>th</sup> at noon and I will ask you as members of the Board to attend this meeting because we are trying to find ways to cut the cost of health insurance.

**PARKS AND RECREATION**

**DIRECTOR BRIAN MOORE**

Director Moore presented his monthly reports and asked if anyone had any questions. There were none. Copies of these reports are attached to the minutes.

Director Moore further explained our annual carnival will be at Martin Recreation Complex this week. Last Saturday MRC hosted the baseball jamboree which was a huge success. We had good weather and a big crowd.

**C. E. WELDON PUBLIC LIBRARY     DIRECTOR ROBERTA PEACOCK**

Director Peacock presented the library's monthly reports and asked if anyone had any questions. There were none. Copies of these reports are attached to the minutes.

Director Peacock further explained next week – Monday through Friday – the Library will be doing Basic Computer Classes for the public. Additionally, we will be offering a story hour this summer on Thursdays at 10:00 am with no registration. If this program is a success we plan to add it to our fall schedule.

**WEAKLEY COUNTY CHAMBER OF COMMERCE  
DIRECTOR BARBARA VIRGIN**

Director Virgin was present and thanked the City of Martin for their participation in the Chamber programs, especially the Chamber President's Banquet and the Golf Tournament which is scheduled for May 20<sup>th</sup>. The Economic Development Life Saver program will be at UTM Boling Center from 8:00 am to 2:00 pm on May 18th. More information can be obtained from the UTM Reed Center or the Chamber.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

**INTRODUCTION AND READING OF RESOLUTION R2010-10: A RESOLUTION TO ENTER INTO A CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR ASSISTANCE IN CONSTRUCTION AND COMPLETION OF A PROPOSED INDUSTRIAL ACCESS HIGHWAY UNDER PROVISIONS OF THE INDUSTRIAL HIGHWAY ACT OF 1959**

Mayor Brundige introduced and presented for consideration Resolution R2010-10: A resolution to enter into a contract with the Tennessee Department of Transportation for assistance in construction and completion of a proposed industrial access highway under provisions of the Industrial Highway Act of 1959.

Recorder Mathis read Resolution R2010-10. A copy was made available for all members of the media and any interested citizens. A copy follows:

**RESOLUTION R2010-10  
A RESOLUTION TO ENTER INTO A CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR ASSISTANCE IN CONSTRUCTION AND COMPLETION OF A PROPOSED INDUSTRIAL ACCESS HIGHWAY UNDER PROVISIONS OF THE INDUSTRIAL HIGHWAY ACT OF 1959**

**WHEREAS**, the Board of Mayor and Aldermen of the City of Martin, Tennessee, is vitally interested in the economic welfare of the citizens of Martin and wishes to provide the necessary leadership to enhance this area's capabilities for growth and development, and

**WHEREAS**, the provision of jobs to area citizens by local industry is both necessary and vital to the economic well-being of the City of Martin, and

**WHEREAS**, the Industrial Highway Act of 1959 authorizes the Tennessee Department of Transportation to contract with cities and counties for the construction and maintenance of "Industrial Highways" to provide access to industrial areas and to facilitate the development and expansion of industry within the State of Tennessee, and

**WHEREAS**, on May 11, 2010 the Weakley Farmers Co-op plans to construct a fertilizer plant in the City of Martin, Tennessee, and

**WHEREAS**, the construction of an industrial access road to serve said proposed plant is necessary and vital to the successful completion of this project and the future economic well-being of this area,

**NOW, THEREFORE BE IT RESOLVED** by the Board of Mayor and Aldermen of the City of Martin, Tennessee, that a contract be entered into with the Tennessee Department of

Transportation for assistance in construction and completion of the herein proposed industrial access highway under the provisions of the Industrial Highway Act of 1959. Adopted this 10<sup>th</sup> day of May 2010

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Randy Brundige, Mayor

ATTEST:

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Chris Mathis, CPA City Recorder

Mayor Brundige asked if there was any discussion. There were none. Is there a motion?

Alderman Nanney made the motion to approve Resolution R2010-10: A resolution to enter into a contract with the Tennessee Department of Transportation for assistance in construction and completion of a proposed industrial access highway under provisions of the Industrial Highway Act of 1959, seconded by Alderman Belote.

Mayor Brundige explained I want to make clear this is only to widen the entrance off Main Street onto Ellis Street which will allow for easier access to the proposed fertilizer plant being constructed by the Weakley County Farmers Coop. I will ask for a roll call vote.

VOTE:                   FOR: HONORABLE NANNEY  
                                  HONORABLE HARRISON  
                                  HONORABLE BELOTE  
                                  HONORABLE TUCK  
                                  HONORABLE EDWARDS  
                          AGAINST: NONE  
                          ABSENT: HONORABLE HANKINS

Mayor Brundige declared the resolution approved.

**ACCEPTANCE OF BID FROM RIVER CITY HYDRAULIC, INC. FOR TWO NEW REPLACEMENT BRUSH TRUCKS FOR \$118,924.00 EACH**

Mayor Brundige introduced and presented for consideration and acceptance the bid from River City Hydraulic, Inc. for two new replacement brush trucks for \$118,924.00 each. Do I have a motion?

Alderman Nanney made the motion to accept the bid from River City Hydraulic, Inc. for two new replacement brush trucks for \$118,924.00 each, seconded by Alderman Harrison.

Mayor Brundige asked if there was any discussion. There was none. I will ask for a roll call vote.

VOTE:                   FOR: HONORABLE NANNEY  
                              HONORABLE HARRISON  
                              HONORABLE BELOTE  
                              HONORABLE TUCK  
                              HONORABLE EDWARDS  
                          AGAINST: NONE  
                          ABSENT: HONORABLE HANKINS

Mayor Brundige declared the motion approved.

**INTRODUCTION AND PRESENTATION OF RESOLUTION 2010-11:  
RESOLUTION AUTHORIZING BUDGET AMENDMENTS TO THE  
GENERAL FUND AND THE WATER AND SEWER FUND OF THE CITY  
OF MARTIN, TENNESSEE, FOR THE FISCAL YEAR ENDING JUNE 30,  
2010**

Mayor Brundige introduced and presented for consideration Resolution R2010-11: Resolution authorizing budget amendments to the General Fund and the Water and Sewer Fund of the City of Martin, Tennessee, for the fiscal year ending June 30, 2010. This is a recommendation from the City of Martin Finance Committee.

Recorder Mathis read Resolution R2010-11. A copy was made available for the members of the press and any interested individuals. A copy follows:

**RESOLUTION 2010-11**

**RESOLUTION AUTHORIZING BUDGET AMENDMENTS TO THE GENERAL FUND  
AND THE WATER AND SEWER FUND OF THE CITY OF MARTIN, TENNESSEE  
FOR THE FISCAL YEAR ENDING JUNE 30, 2010**

**WHEREAS**, monies are needed to fund miscellaneous expenses for General Fund and the Water and Sewer Fund of the City of Martin; and

**WHEREAS**, it is the wishes of the Board of Mayor and Aldermen of the City of Martin that funds be transferred to cover these requirements.

**NOW THEREFORE BE IT RESOLVED**, the Board of Mayor and Aldermen of Martin, Tennessee, assembled in regular session on the 10<sup>th</sup> day of May, 2010 this resolution is hereby approved.

**SECTION 1.** The City of Martin General Fund and Water and Sewer Funds are hereby amended as follows:

		<u>Original Budget</u>	<u>Changes</u>	<u>Amended Budget</u>
<u>Revenues</u>				
<u>General Fund</u>				
110-33415	Police OJP Grant	\$ -	\$ 458	\$ 458
110-33448	Ice Storm Tree Grant	-	10,567	10,567
110-33452	Fire Global Grant	-	2,500	2,500
110-35116	Training Reimbursement/911	-	11,171	11,171
110-36930	Note Proceeds	-	161,000	161,000
110-36990	Miscellaneous Revenues	1,000	8,369	9,369
Total General Fund Revenues			<u>\$ 194,065</u>	
<u>Expenditures</u>				
<u>Community Develop.</u>				
110-41200-111	Director	\$ 34,000	\$ (2,100)	\$ 31,900
<u>Administration</u>				
110-41300-235-13	Weakley County Reading Railroad	-	5,000	5,000
110-41300-236	Storm water Annual Fee	2,500	960	3,460
110-41300-799	Miscellaneous Expenditures	5,100	3,000	8,100
<u>Police Department</u>				
110-42100-259	Training of Personnel	15,000	6,000	21,000
110-42100-799	Miscellaneous Expenditures	4,000	5,171	9,171
110-42100-902	Equipment Reserve	-	130,301	130,301
<u>Fire Department</u>				
110-42200-902	Equipment Reserve	-	21,000	21,000
<u>Streets</u>				
110-43100-908	Downtown Improvement	-	11,500	11,500
<u>Senior Adult Center</u>				
110-44320	SAC Luncheon	-	2,665	2,665
<u>Parks &amp; Recreation</u>				
110-44400-795	Tree Grant Expense	-	10,568	10,568
			<u>\$ 194,065</u>	

Water & Sewer Fund

413-36115	2008 CDBG Sewer Grant	-	<u>\$ 425,319</u>	425,319
413-52210-928	2008 Sewer Rehab		<u>\$ 425,319</u>	425,319

**SECTION 2. BE IT FURTHER RESOLVED**, that all resolutions of the Board of Mayor and Aldermen of the City of Martin, which conflict with this resolution, are hereby repealed.

**SECTION 3. BE IT FURTHER RESOLVED**, that the resolution takes effect from and after its passage, **THE PUBLIC WELFARE REQUIRING IT.**

Motion made by Alderman \_\_\_\_\_ that the forgoing resolution by approved, seconded by Alderman \_\_\_\_\_. Upon being put to a roll call vote, May 10, 2010, the motion passed.

ATTESTED:

SIGNED:

\_\_\_\_\_  
Chris Mathis, City Recorder, CPA

\_\_\_\_\_  
Randy Brundige, Mayor

Recorder Mathis also stated this resolution is revenue natural, expenditures and revenues offset each other.

Mayor Brundige stated you have heard the reading of the resolution, is there any discussion? There was none. Do I have a motion?

Alderman Nanney made the motion to approve Resolution R2010-11: Resolution authorizing budget amendments to the General Fund and the Water and Sewer Fund of the City of Martin, Tennessee for the fiscal year ending June 30, 2010, seconded by Alderman Harrison.

Mayor Brundige asked for a roll call vote which follows:

VOTE:

FOR: HONORABLE NANNEY  
HONORABLE HARRISON  
HONORABLE BELOTE  
HONORABLE TUCK  
HONORABLE EDWARDS

AGAINST: NONE

ABSENT: HONORABLE HANKINS

Mayor Brundige declared the motion approved.

**INTRODUCTION, PRESENTATION, AND FIRST READING OF ORDINANCE O2010-02: AN ORDINANCE TO AMEND THE MUNICIPAL ZONING ORDINANCE AND MAP FOR MARTIN, TENNESSEE, BY REZONING A TRACT OF LAND LOCATED OFF TYLER AUSTIN ROAD FROM R-1 (LOW DENSITY RESIDENTIAL) TO R1-A (HIGH DENSITY SINGLE FAMILY RESIDENTIAL)**

Mayor Brundige introduced and presented for consideration the first reading Ordinance O2010-02: An ordinance to amend the Municipal Zoning Ordinance and Map for Martin, Tennessee, by rezoning a tract of land located off Tyler Austin Road from R-1 (Low Density Residential) to R1-A (High Density Single Family Residential). This is a recommendation from the City of Martin Municipal Regional Planning Commission.

Recorder Mathis read the ordinance. A copy of the ordinance has been made available to the media and any interested persons. A copy follows:

**ORDINANCE O2010-02**

**AN ORDINANCE TO AMEND THE MUNICIPAL ZONING ORDINANCE AND MAP FOR MARTIN, TENNESSEE, BY REZONING A TRACT OF LAND LOCATED OFF TYLER AUSTIN ROAD FROM R-1 (LOW DENSITY RESIDENTIAL) TO R-1A (HIGH DENSITY SINGLE FAMILY RESIDENTIAL)**

**WHEREAS**, pursuant to *Tennessee Code Annotated*, Section 13-7-201 through 13-7-211, the City of Martin has adopted a Municipal Zoning Ordinance; and

**WHEREAS**, in accordance with *Tennessee Code Annotated* Sections 13-7-203 and 13-7-204, the Martin Municipal-Regional Planning Commission has recommended the following amendment to the municipal Zoning Ordinance and Municipal Zoning Map relative to the rezoning of territory; and

**WHEREAS**, the Martin Mayor and Board of Aldermen has deemed such a rezoning of this territory from R-1 (Low Density Residential) to R-1A (High Density Single Family Residential) to be necessary for the welfare of the residents and property owners thereof this City as a whole; and

**WHEREAS**, the Martin Board of Mayor and Aldermen has held a public hearing pursuant to *Tennessee Code Annotated* Section 13-7-203 for the purpose of receiving public comment.

**NOW, THEREFORE, BE IT ORDAINED BY THE MARTIN MAYOR AND BOARD OF ALDERMEN:**

**Section 1.** That the Municipal Zoning Map and Zoning Ordinance for Martin, Tennessee be amended by rezoning from R-1 (Low Density Residential) to R-1A (High Density Single Family Residential) the following tracts of land located off Tyler Austin Road and further described as:

Weakley County Tax Map 78B, Group B, Parcels 01700 thru 02300 and 02700 thru 04100.

**Section 2. BE IT FURTHER ORDAINED** that this Ordinance shall become effective immediately upon its passage, after second and final reading, **THE PUBLIC WELFARE REQUIRING IT.**

Date passed first reading: \_\_\_\_\_

Date passed second reading: \_\_\_\_\_

ATTESTED:

APPROVED:

\_\_\_\_\_  
Chris Mathis, City Recorder

\_\_\_\_\_  
Randy Brundige, Mayor

Mayor Brundige stated you all have heard the reading of the ordinance. Is there any discussion? There was none. Do I have a motion to adopt?

Alderman Edwards made the motion to approve the first reading of Ordinance O2010-02: An ordinance to amend the Municipal Zoning Ordinance and Map for Martin, Tennessee, by rezoning a tract of land located off Tyler Austin Road from R-1 (Low Density Residential) to R1-A (High Density Single Family Residential), seconded by Alderman Tuck.

Mayor Brundige asked for a roll call vote, which follows:

VOTE:                   FOR: HONORABLE NANNEY  
                              HONORABLE HARRISON  
                              HONORABLE BELOTE  
                              HONORABLE TUCK  
                              HONORABLE EDWARDS  
                          AGAINST: NONE  
                          ABSENT: HONORABLE HANKINS

Mayor Brundige declared Ordinance O2010-02 approved on the first reading and set the second and final reading and public hearing for June 14, 2010 at 5:15 pm in the City Hall Chambers.

**DISCUSSION OF MARTIN POLICE DEPARTMENT ACCREDITATION PROCESS**

Mayor Brundige presented for consideration the discussion of the Martin Police Department Accreditation process and asked Chief Moore to explain.

Chief Moore explained about three years ago the Professional Standards Committee formed from the Chief's Association decided we needed to put together an accreditation program that is cost

allowable for agencies of our size across the State of Tennessee. Our size agency makes up the majority of the police agencies in the State. CALEA is the buzz word in accreditation across the country and is an acronym for the accreditation association that covers all the states and any municipalities that have the money to throw after it. The problem with the CALEA standard is it is built on national standards and the cost for entering into the process is approximately \$10,000.00 per year in recurring costs. The \$10,000.00 cost is before any manpower is applied. So, this committee looked for something that would allow local agencies in the State of Tennessee that wanted to move forward in a progressive manner with their standards to have a more cost permissible way to do so. We managed to scale the CALEA accreditation back from four hundred twenty standards to one hundred twenty-seven standards. We feel like these are the most critical to help cut down on liability and provide safety for the officers and the public we serve. The good thing about this program is that it gives us a bench-mark to stay in tune with what is going on with our annual operations in the state, corresponding liability, and is affordable because it is going to cost the City of Martin zero for the first year and actually at the end of the second year there will be no cost for agencies getting into the process. We are just about to accredit the first three agencies, well two for sure as one was flooded and lost about half of their files. The Belle Meade Police Department in Nashville lost half of their files. The other two are Bristol Police Department and McMinnville Police Department. But anybody that gets into this process this summer will not have a first year process fee and will have the second year annual fee waved. This will be a savings of approximately \$1,500.00 over the two year period. After that the annual fee will be somewhere around \$600.00. The accreditation will encourage cooperation, recognize professional standing, encourage professional standards, and ensure public safety. That is all nice language to say this, we have a whole bunch of policies and procedures back in the police department that are scattered. Our policy manual has been in place since 1998 and needs to be updated. Since 1998 we have a lot of practices that we call policy, we have a lot of memos, and a lot of directives from the chief but the policy manual has not been updated to reflect the day to day operations. We are looking at this as a way to incrementally go about rebuilding our policy and procedures manual, get rid of some liability in a way that has checks and balances, and assessors that come in and look over our shoulders and make sure we are doing what we say we are going to do. This will also provide some oversight for our department. One of the direct benefits to the city will be a cost saving in insurance. Tennessee Municipal League has verified that the savings will be approximately \$200.00 per year per officer.

I have asked Captain Don Teal to be the Police Department Manager for the accreditation process. Our department is already in the process of securing this accreditation. We have sent in the initial application. We have been given the nod that we will be one of the first agencies to go through this process. We will continue the process sometime in the next two months by submitting our plan for accreditation.

The reason I wanted to bring this before this board is from time to time the department will need approval from you all on any policy and procedure change. So, in about two months, we will bring the first set of policy recommendations and ask you all to be an overseer for us as we go forward with this program.

Our review and special standards will come from outside agencies. There will be someone from Knoxville or McMinnville Police Department or whoever else is a trained assessor to come in and actually look through our standards. Implementation of the program is going to be a big burden on Manager Teal and the staff that applies the policy to each division. This program is going to be very labor intensive. I think in the end it will be a good work product. The purpose of the accreditation process is to standardize the department and make everything common practice making it easier to pass the department from one generation to the next. This program will also accredit state agencies and sheriff's departments. Ideally, it will take sixteen months to two years to complete this process.

### **ANY OTHER BUSINESS**

There was none.

### **ADJOURN**

Alderman Nanney made the motion to adjourn, seconded by Alderman Belote.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

ATTEST:

SIGNED:

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Chris Mathis, CPA  
City Recorder

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Randy Brundige,  
Mayor

RB: CM/bh