

**MARTIN BOARD OF MAYOR AND ALDERMEN  
MARCH 14, 2011      5:15 PM      CITY COURTROOM**

BE IT REMEMBERED the regular meeting of the Board of Mayor and Aldermen for the City of Martin, Tennessee, was held Monday, March 14, 2011, at 5:15 pm in the City courtroom, when the following was held to wit:

MEMBERS PRESENT:      HONORABLE RANDY BRUNDIGE, MAYOR  
                                 HONORABLE DANNY NANNEY, ALDERMAN WARD I  
                                 HONORABLE BILL HARRISON, ALDERMAN WARD I  
                                 HONORABLE DAVID BELOTE, ALDERMAN WARD II  
                                 HONORABLE JOHNNY TUCK, ALDERMAN WARD II  
                                 HONORABLE TERRY HANKINS, ALDERMAN WARD III  
                                 HONORABLE RANDY EDWARDS, ALDERMAN WARD III

MEMBERS ABSENT:      NONE

Also present: City Recorder Chris Mathis, Police Chief David Moore, Director of Parks and Recreation Brian Moore, Building Inspector Billy Stout, Fire Chief Russell Schwahn, Public Works Director Billy Wagster, Human Resources Director Celeste Taylor, Community Development Director Kimberly Craddock, Library Director Roberta Peacock, Police Captain Don Teal, Mr. Russell Edwards, Ms. Carmen Pendergrass, and members of the press.

**CALL TO ORDER AND INVOCATION**

Mayor Brundige called the March 14<sup>th</sup> regular meeting of the City of Martin Board of Mayor and Aldermen to order. Alderman Hankins gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Brundige led the group in the Pledge of Allegiance to our flag.

**ARBOR DAY PROCLAMATION                      MAYOR RANDY BRUNDIGE**

Mayor Brundige read the City of Martin Arbor Day Proclamation and presented it to Ms. Carmen Pendergrass, representative from the Martin Tree Board. A copy of the proclamation follows:

WHEREAS, in 1872, J. Sterling Morton proposed that a special day be set aside for the planting of trees; and

WHEREAS, this holiday called "ARBOR DAY" was first observed with the planting of more than a million trees in Nebraska; and

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WHEREAS, ARBOR DAY is observed throughout the world; and

WHEREAS, trees can reduce erosion of soil, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife; and

WHEREAS, trees increase property values, enhance the economic vitality of business areas in Martin, and are a major component of our “Martin Beautiful” campaign.

NOW, THEREFORE, I, Randy Brundige, Mayor of the City of Martin, Tennessee, do hereby proclaim March 26, 2011 as

“ARBOR DAY”

and urge all citizens to plant trees to gladden the hearts and promote the well being of present and future generations.

**APPROVAL OF MINUTES**

**FEBRUARY 14, 2011**

Mayor Brundige introduced and presented for consideration the minutes of the February 14<sup>th</sup> regular meeting as written and asked if there were any additions or deletions. There were none.

Alderman Nanney made the motion to approve the minutes of the February 14, 2011 regular meeting of the City of Martin Board of Mayor and Aldermen as written, seconded by Alderman Tuck.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

**DEPARTMENT HEAD REPORTS:**

**FIRE DEPARTMENT**

**FIRE CHIEF RUSSELL SCHWAHN**

Chief Schwahn presented the Fire Department’s monthly report and asked if there were any questions. There were none. A copy of the report is attached to the minutes.

**POLICE DEPARTMENT**

**CHIEF DAVID MOORE**

Chief Moore presented the department’s monthly reports and asked if there were any questions. There were none. A copy is attached to the minutes

Chief Moore explained – a lot of times when the Police Department has an opening and is in the hiring process I don’t say much about it because it is a routine thing, but there are a few positions in the department that get a whole lot of attention and that is the hiring of a School Resource

Officer. There is a lot of community interest in our School Resource Officers so I thought it appropriate to let the board know that Officer Nick Glenn, who has been the SRO at the Middle School, has resigned to take a position with the University. Officer Glenn gave us plenty of notice that he was leaving and just to let you all know, there will be a meeting tomorrow with the selection committee which is comprised of the Martin schools principals and school board members to interview applicants.

Also, on May 1<sup>st</sup> we will be selecting from our patrol division someone to fill a third investigator position.

Chief Moore further explained – I want to address the noise complaint issues on Lee Street. This was discussed at the informal meeting. Just to let you all know that after a continuation of complaints we had staff meeting this morning and decided to dedicate overtime hours that will be funded from the Governor’s Highway Safety Office or Youth Alcohol Grant Program. These hours have to be expended between now and October. We will immediately utilize our spring bike patrols, with body worn video recorders to document the activities and with foot patrols on nights we anticipate having noise issues. If anyone has any questions or suggestions I will entertain them now or after the meeting.

Alderman Belote asked – how many applicants do we have for the School Resource Officer position?

Chief Moore stated – fifteen.

Alderman Belote asked – are these applicants from within or new?

Chief Moore stated – the fifteen are new but we will open up the field to internal candidates as well.

Alderman Nanney asked – do any of the other schools in Weakley County have resource officers?

Chief Moore responded – not fulltime. A couple of departments have dedicated folks part-time to perform some roles in the schools, but not like ours.

Mayor Brundige stated – City of Martin schools are the only schools in the county that have School Resource Officers on duty throughout the school day and at school functions.

## **COMMUNITY DEVELOPMENT     DIRECTOR KIMBERLY CRADDOCK**

Director Craddock asked if there were any questions. There were none.

Director Craddock further explained – the Martin Business Association Lunch & Learn luncheon will be held in the Reed Center on March 22nd. We will have a class on our new web-site to help members set up their sites or pages.

On March 24<sup>th</sup> at 5:30 pm Martin Business Association will have a Mix & Mingle at Weakley County Motors.

**LIBRARY**

**DIRECTOR ROBERTA PEACOCK**

Director Peacock presented the Library's monthly report. A copy of the report is attached to the minutes.

Director Peacock explained – the library has used Technology Grant funds to purchase a computer that is considered an early literacy station. This will be placed in our children's department. This computer is the host for thirty-eight programs that are geared toward the children. The program will help teach reading, math, science, geography, history, art, and many others. The program is such that it requires very little instruction. The computer has a touch screen as well as a mouse.

**HUMAN RESOURCES**

**DIRECTOR CELESTE TAYLOR**

Director Taylor asked if there were any questions. There were none.

**PARKS AND RECREATION**

**DIRECTOR BRIAN MOORE**

Director Moore presented his monthly reports and asked if anyone had any questions. There were none. Copies of these reports are attached to the minutes.

**PUBLIC WORKS**

**DIRECTOR BILLY WAGSTER**

Director Wagster presented the department's monthly reports and asked if there were any questions. There were none. Copies of these reports are attached to the minutes.

**BUILDING DEPARTMENT**

**INSPECTOR BILLY STOUT**

Inspector Stout asked if there were any questions. There were none.

**ADMINISTRATION**

**CITY RECORDER CHRIS MATHIS**

Recorder Mathis stated he had nothing to submit at this time.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS**

**AWARD BID ON NEW 75 FOOT LADDER TRUCK FOR THE MARTIN FIRE DEPARTMENT TO PRO-FIRE EQUIPMENT COMPANY**

Mayor Brundige introduced the discussion of awarding a bid on a new 75 foot ladder truck for the Martin Fire Department to Pro-Fire Company with the low bid of \$708,830.00, without trade. (Bid sheet attached to minutes.) The cost of the truck will be off-set with grant funds totaling \$499, 999.00 and sale of fire equipment. Is there any discussion? There was none.

Mayor Brundige asked for a motion to approve.

Alderman Harrison made the motion to award the bid on a new 75 foot ladder truck for the Martin Fire Department to Pro-Fire Company, seconded by Alderman Edwards

Mayor Brundige asked if there were any other discussion. There was none. A roll call vote was requested and follows:

VOTE:                   FOR: HONORABLE NANNEY  
                                  HONORABLE HARRISON  
                                  HONORABLE BELOTE  
                                  HONORABLE TUCK  
                                  HONORABLE HANKINS  
                                  HONORABLE EDWARDS  
                          AGAINST: NONE  
                          ABSENT: NONE

Mayor Brundige declared the motion approved.

**AWARD MOWING BID ON VARIOUS CITY PROPERTIES TO TONY LAMAR D/B/A LAMAR LAWN CARE**

Mayor Brundige introduced and presented for consideration awarding the City of Martin mowing bid on various city properties to Tony Lamar dba Lamar Lawn Care. He bid on four pieces of properties: Parks - \$10,840.00; Parks including Martin Middle School parking lot \$11,120.00; Cemeteries -\$29,500.00 and other properties - \$11,000.00. Is there any discussion?

Mayor Brundige asked for a motion to approve.

Alderman Tuck made the motion to approve awarding the City of Martin mowing bid on various city properties to Tony Lamar dba Lamar Lawn Care, seconded by Alderman Nanney.

Mayor Brundige asked if there were any other discussion. There was none. A roll call vote was requested and follows:

VOTE:                   FOR: HONORABLE NANNEY  
                              HONORABLE HARRISON  
                              HONORABLE BELOTE  
                              HONORABLE TUCK  
                              HONORABLE HANKINS  
                              HONORABLE EDWARDS  
                          AGAINST: NONE  
                          ABSENT: NONE

Mayor Brundige declared the motion approved.

**INTRODUCTION AND PRESENTATION OF RESOLUTION R2011-07: A RESOLUTION TO HIRE AN ENGINEERING FIRM TO ASSIST IN THE IMPLEMENTATION OF THE CITY OF MARTIN’S TRANSPORTATION ENHANCEMENT PROJECT (TEP)**

Mayor Brundige introduced and presentation for consideration Resolution R2011-07: A resolution to hire an engineering firm to assist in the implementation of the City Of Martin’s Transportation Enhancement Project (TEP).

Recorder Mathis read Resolution R2011-07. A copy was made available any interested citizens and a copy was presented to members of the press. A copy follows:

**RESOLUTION R2011-07**

**A RESOLUTION TO HIRE AN ENGINEERING FIRM TO ASSIST IN THE IMPLEMENTATION OF THE CITY OF MARTIN’S TRANSPORTATION ENHANCEMENT PROJECT (TEP)**

**WHEREAS**, the City of Martin, Tennessee has been awarded financial grant assistance as provided under the Tennessee Department of Transportation – Transportation Enhancement Program Project (TEP); and

**WHEREAS**, the Board of Alderman finds it in the City’s best interest to secure the assistance of an experienced and qualified Engineering firm to assist in the implementation of the TEP Project; and

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**WHEREAS**, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional Engineering firms; and

**WHEREAS**, the Board of Alderman has determined that TLM Associates, Inc. has the most appropriate experience, background and qualifications to provide said services; and

**NOW, THEREFORE BE IT RESOLVED** that the Board of Alderman of City of Martin hereby selects TLM Associates, Inc. to provide assistance in the implementation of the City's TEP Project.

READ AND ADOPTED this the 14<sup>th</sup> day of March 14, 2011.

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Randy Brundige  
Mayor

ATTEST:

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Chris Mathis, CPA  
City Recorder

Mayor Brundige spoke – you have heard the reading of Resolution R2011-07. Is there a motion to approve?

Alderman Belote made the motion to approve Resolution R2011-07: A resolution to hire an engineering firm to assist in the implementation of the City Of Martin's Transportation Enhancement Project (TEP), seconded by Alderman Tuck.

Mayor Brundige asked – is there any discussion?

Alderman Nanney asked – is this the University Street Project?

Mayor Brundige answered – yes and asked if there were any other discussion. There was none. A roll call vote was requested and follows:

VOTE:                   FOR: HONORABLE NANNEY  
                              HONORABLE HARRISON  
                              HONORABLE BELOTE  
                              HONORABLE TUCK  
                              HONORABLE HANKINS  
                              HONORABLE EDWARDS  
                          AGAINST: NONE  
                          ABSENT: NONE

Mayor Brundige declared Resolution R2011-07 approved.

**INTRODUCTION AND PRESENTATION OF RESOLUTION R2011-08: A RESOLUTION TO HIRE AN ADMINISTRATIVE MANAGEMENT SERVICES FIRM TO ASSIST IN ADMINISTERING THE CITY OF MARTIN'S TRANSPORTATION ENHANCEMENT PROJECT (TEP)**

Mayor Brundige introduced and presented for consideration Resolution R2011-08: A resolution to hire an administrative management services firm to assist in administering the City Of Martin's Transportation Enhancement Project (TEP).

Recorder Mathis read Resolution R2011-08. A copy was made available any interested citizens and a copy was presented to members of the press. A copy follows:

**RESOLUTION R2011-08**

**A RESOLUTION TO HIRE AN ADMINISTRATIVE MANAGEMENT SERVICES FIRM TO ASSIST IN ADMINISTERING THE CITY OF MARTIN'S TRANSPORTATION ENHANCEMENT PROJECT (TEP)**

**WHEREAS**, the City of Martin, Tennessee has been awarded financial grant assistance as provided under the Tennessee Department of Transportation -Transportation Enhancement Program Project (TEP); and

**WHEREAS**, the Board of Alderman of the City of Martin finds it in the City's best interest to secure the assistance of an experienced and qualified administrative management services firm to assist administering the City's TEP Project; and

**WHEREAS**, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional TEP administrative assistance firms; and

**WHEREAS**, the Board of Alderman has determined that Community Development Partners, LLC has the most appropriate experience, background and qualifications to provide said services; and

**NOW, THEREFORE BE IT RESOLVED** that the Board of Alderman of the City of Martin hereby selects Community Development Partners, LLC to provide assistance in the administration of the City's TEP Project.

READ AND ADOPTED this the 14<sup>TH</sup> day of March, 2011.

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Randy Brundige  
Mayor

ATTEST:

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Chris Mathis, CPA  
City Recorder



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Mayor Brundige spoke – you have heard the reading of Resolution R2011-08. Is there a motion to approve?

Alderman Nanney made the motion to approve Resolution R2011-08: A resolution to hire an administrative management services firm to assist in administering the City Of Martin's Transportation Enhancement Project (TEP), seconded by Alderman Harrison.

Mayor Brundige asked – is there any discussion? There was none. A roll call vote was requested and follows:

VOTE:                   FOR: HONORABLE NANNEY  
                              HONORABLE HARRISON  
                              HONORABLE BELOTE  
                              HONORABLE TUCK  
                              HONORABLE HANKINS  
                              HONORABLE EDWARDS  
                          AGAINST: NONE  
                          ABSENT: NONE

Mayor Brundige declared Resolution R2011-08 approved.

**A REQUEST FROM THE UNIVERSITY OF TENNESSEE AT MARTIN TO REDUCE THE SPEED LIMIT ON MOUNT PELIA ROAD FROM UNIVERSITY STREET TO HANNINGS LANE TO 20 MILES PER HOUR**

Mayor Brundige introduced and presented for consideration a request from the University of Tennessee at Martin to reduce the speed limit on Mt. Pelia Road from University Street to Hannings Lane to 20 miles per hour. Do I have a motion?

Alderman Harrison made the motion to approve a request from the University of Tennessee at Martin to reduce the speed limit on Mt. Pelia Road from University Street to Hannings Lane to 20 miles per hour, seconded by Alderman Belote.

VOTE:                   VOICE VOTE OF APPROVAL  
                              ONE NAY VOTE FROM ALDERMAN EDWARDS

Mayor Brundige declared the motion approved.

**A REQUEST FROM MR. MIKE TUCKER, BAND DIRECTOR AT WESTVIEW HIGH SCHOOL, FOR \$3,000.00 TO AID IN PAYING FOR THE WESTVIEW BAND'S TRIP TO PERFORM IN WASHINGTON, D.C.**

Mayor Brundige introduced a request from Mr. Mike Tucker, Band Director at Westview High School, for \$3,000.00 to aid in paying for the Westview Band's trip to perform in Washington, D.C. Is there any discussion? There was none. A roll call vote was requested and follows:

Alderman Harrison made the motion to approve a request from Mr. Mike Tucker, Band Director at Westview High School, for \$3,000.00 to aid in paying for the Westview Band's trip to perform in Washington, seconded by Alderman Edwards.

Mayor Brundige asked – is there any discussion? There was none. A roll call vote was requested and follows:

VOTE:                   FOR: HONORABLE NANNEY  
                              HONORABLE HARRISON  
                              HONORABLE BELOTE  
                              HONORABLE TUCK  
                              HONORABLE HANKINS  
                              HONORABLE EDWARDS  
                          AGAINST: NONE  
                          ABSENT: NONE

Mayor Brundige declared the motion approved.

**CITY OF MARTIN CLEAN-UP WEEK APRIL 25-29, 2011**

Mayor Brundige announced the City of Martin annual Clean-Up Week will be April 25-29, 2011.

**ANY OTHER BUSINESS**

There was no other business.

**ADJOURN**

Mayor Brundige asked – is there any other business to come before this board tonight, if not is there a motion to adjourn?

Alderman Nanney made the motion to adjourn, seconded by Alderman Harrison.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

ATTEST:

SIGNED:

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Chris Mathis, CPA  
City Recorder

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Randy Brundige,  
Mayor

RB: CM/bh