

MARTIN BOARD OF MAYOR AND ALDERMEN

FEBRUARY 13, 2012 5:15 PM CITY COURTROOM

BE IT REMEMBERED the regular meeting of the Board of Mayor and Aldermen for the City of Martin, Tennessee, was held Monday, February 13, 2012, at 5:15 pm in the City courtroom, when the following was held to wit:

MEMBERS PRESENT: HONORABLE RANDY BRUNDIGE, MAYOR
 HONORABLE DANNY NANNEY, ALDERMAN WARD I
 HONORABLE BILL HARRISON, ALDERMAN WARD I
 HONORABLE DAVID BELOTE, ALDERMAN WARD II
 HONORABLE JOHNNY TUCK, ALDERMAN WARD II
 HONORABLE RANDY EDWARDS, ALDERMAN WARD III
 HONORABLE TERRY HANKINS, ALDERMAN WARD III

MEMBERS ABSENT: NONE

Also present: City Recorder Chris Mathis, Human Resources Director Celeste Taylor, Police Chief David Moore, Director of Parks and Recreation Brian Moore, Fire Chief Russell Schwahn, Community Development Director Brad Thompson, Building Inspector Billy Stout, Weakley County Chamber of Commerce Director Barbara Virgin, Volunteer Community Hospital Director Clyde Wood, Mr. David Sudberry, several members from Boy Scout Troop #11 Michael Shane, Samuel Clayton, Tyler Darroch, Devon Jackson, Scout Leader Laura Sterrett, and members of the media Mr. Chris Stockdale, and Ms. Sabrina Bates

CALL TO ORDER AND INVOCATION

Mayor Brundige called the February 13th regular meeting of the City of Martin Board of Mayor and Aldermen to order. Aldermen Harrison gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Brundige led the group in the Pledge of Allegiance to our flag.

APPROVAL OF MINUTES

**JANUARY 09, 2012, REGULAR MTG
FEBRUARY 02, 2012, SPECIAL MTG**

Mayor Brundige introduced and presented for consideration the minutes of the January 9th regular meeting as written and asked if there were any additions or deletions. There were none.

Alderman Nanney made the motion to approve the minutes of the January 9, 2012 regular meeting of the City of Martin Board of Mayor and Aldermen as written, seconded by Alderman Hankins.

Minutes: City of Martin Board of Mayor & Aldermen, February 13, 2012

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

Mayor Brundige introduced and presented for consideration the minutes of the February 2nd special called meeting as written and asked if there were any additions or deletions. There were none.

Alderman Edwards made the motion to approve the minutes of the February 02, 2012 special called meeting of the City of Martin Board of Mayor and Aldermen as written, seconded by Alderman Harrison.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

DEPARTMENT HEAD REPORTS:

PARKS AND RECREATION

DIRECTOR BRIAN MOORE

Director Moore presented Parks and Recreation's monthly reports and asked if anyone had any questions. There were none. Copies of these reports are attached to the minutes.

POLICE DEPARTMENT

CHIEF DAVID MOORE

Chief Moore presented the Police Department's monthly reports and asked if there were any questions. There were none. A copy is attached to the minutes.

Chief Moore explained – The Citizens Police Academy will start March 8th and continue for seven weeks.

FIRE DEPARTMENT

CHIEF RUSSELL SCHWAHN

Chief Schwahn presented the Fire Department's monthly reports and asked if there were any questions. There were none. A copy of the report is attached to the minutes.

COMMUNITY DEVELOPMENT

DIRECTOR BRAD THOMPSON

Director Thompson was present and asked if there were any questions. There were none.

HUMAN RESOURCES

DIRECTOR CELESTE TAYLOR

Director Taylor was present and asked if there were any questions. There were none.

BUILDING

INSPECTOR BILLY STOUT

Inspector Stout was present and asked if there were any questions. There were none.

ADMINISTRATION

CITY RECORDER CHRIS MATHIS

Recorder Mathis explained – The fee that was placed on the city utility bills to pay for the emergency weather warning system has been removed because the system was paid in full as of two weeks ago.

Recorder Mathis further explained – The auditors have prepared the city’s audit for the fiscal year ended June 30, 2011. It is a clean audit with no major findings.

PUBLIC WORKS

DIRECTOR BILLY WAGSTER

Director Wagster was not present but included the Public Works’ monthly reports in board packets. A copy is attached to the minutes.

LIBRARY

ASSISTANT DIRECTOR RUSSELL COOK

Director Peacock was not present. The Library’s monthly reports were included in board packets.

WEAKLEY COUNTY CHAMBER OF COMMERCE

DIRECTOR BARBARA VIRGIN

Director Virgin explained – The Legislative Breakfast was very good and we had a great crowd. The President’s Banquet is coming up, April 24th at 6:00 pm. May 17th is the 35th Annual Steven Wright Industrial Appreciation Golf Tournament. Please make plans to attend both of these events.

Director Virgin introduced Mr. Clyde Wood from Volunteer Community Hospital a member of the Weakley County Adult Leadership class.

OLD BUSINESS:

DISCUSSION OF LARRY MERRYMAN PROPERTY

Mayor Brundige introduced the discussion of the Larry Merryman property explaining the city's attorney has not completed his opinion therefore we will need to delay the discussion.

NEW BUSINESS:

RESOLUTION R2012-02: A RESOLUTION TO AUTHORIZE THE MAYOR OF MARTIN TO EXECUTE AND SUBMIT AN APPLICATION FOR A 2012 COMMUNITY DEVELOPMENT BLOCK GRANT FOR SEWER SYSTEM IMPROVEMENTS PROJECT

Mayor Brundige introduced and presented for consideration Resolution R2012-02: A resolution to authorize the Mayor of Martin to execute and submit an application for a 2012 Community Development Block Grant for Sewer System Improvements Project.

Recorder Mathis read Resolution R2012-02. A copy was provided for all members of the press and interested citizens. A copy of this resolution follows:

RESOLUTION R2012-02

A RESOLUTION TO AUTHORIZE THE MAYOR OF MARTIN TO EXECUTE AND SUBMIT AN APPLICATION FOR A 2012 COMMUNITY DEVELOPMENT BLOCK GRANT FOR A SEWER SYSTEM IMPROVEMENTS PROJECT

WHEREAS, the Tennessee Community Development Block Grant Program has been established to assist local governments in meeting community development and housing needs consistent with the objectives as set forth in Title I of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the City of Martin acting by and through its Mayor and Board of Aldermen proposes to apply for Community Development Block Grant (CDBG) funds for the purpose of performing eligible community development activities that will benefit the majority of the residents in the City of Martin.

WHEREAS, the City of Martin will provide local financial support in conjunction with the CDBG funds to complete the above project; and

WHEREAS, under the terms and provisions of Title I of the Housing and Community Development Act of 1974, as amended, the City of Martin as a recipient is required to designate and appoint a Financial Officer to perform certain duties in the administration of said grant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Martin as follows:

THAT, Randy Brundige, Mayor, is hereby authorized to execute and submit an application with appropriate assurances to the State of Tennessee, Department of Economic and Community Development, Office of Program Management, requesting Fiscal Year 2012 Community Development Block Grant funds in the amount not to exceed \$500,000 for a Sewer System Improvements Project; and

THAT, the City of Martin will be responsible for the local cash/match to be provided in full by the sewer account; and

THAT, Randy Brundige, Mayor, be and is hereby designated and appointed as Financial Officer under the terms and pursuant to the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and to perform on behalf of the City of Martin, Tennessee, those acts and assume such duties as are consistent with said position.

READ AND ADOPTED this the _____ day of _____, 2012.

Randy Brundige,
Mayor

ATTEST:

Chris Mathis, CPA
City Recorder

Mayor Brundige stated - You have heard the reading of the Resolution R2012-02. Do I have a motion to adopt this resolution?

Alderman Edwards made the motion to approve Resolution R2012-02: R2012-02: A resolution to authorize the Mayor of Martin to execute and submit an application for a 2012 Community Development Block Grant for Sewer System Improvements Project, seconded by Alderman Hankins.

Mayor Brundige asked – Are there any questions? There were none. A roll call vote was requested and follows:

FOR:	ALDERMAN NANNEY
	ALDERMAN HARRISON
	ALDERMAN BELOTE
	ALDERMAN TUCK
	ALDERMAN HANKINS
	ALDERMAN EDWARDS
AGAINST:	NONE
ABSENT:	NONE

Mayor Brundige declared Resolution R2012-02 approved.

INTRODUCTION AND PRESENTATION OF RESOLUTION R2012-03: A RESOLUTION TO HIRE AN ADMINISTRATIVE MANAGEMENT SERVICES FIRM TO ASSIST IN PREPARING AND ADMINISTERING THE CITY OF MARTIN'S 2012 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

Mayor Brundige introduced and presented for consideration Resolution R2012-03: A resolution to hire an administrative management services firm to assist in preparing and administering the City of Martin's 2012 Community Development Block Grant application.

Recorder Mathis read Resolution R2012-03. A copy was provided for all members of the press and interested citizens. A copy of this resolution follows:

RESOLUTION R2012-03

A RESOLUTION TO HIRE AN ADMINISTRATIVE MANAGEMENT SERVICES FIRM TO ASSIST IN PREPARING AND ADMINISTERING THE CITY OF MARTIN'S 2012 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, the City of Martin, Tennessee desires to apply for financial grant assistance as provided under the State of Tennessee's FY 2012 Small Cities Community Development Block Grant (CDBG) Program; and

WHEREAS, the Mayor and Board of Aldermen of the City of Martin finds it in the City's best interest to secure the assistance of an experienced and qualified administrative management services firm to assist in preparing and administering the City's 2012 Community Development Block Grant Application; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional CDBG administrative assistance firms; and

WHEREAS, the Mayor and Board of Aldermen has determined that Community Development Partners, LLC has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, Community Development Partners, LLC will conduct the work necessary to complete the CDBG application on a no-cost basis, and in the event the project is successfully funded, Community Development Partners, LLC will assist in the administration of the project.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Board of Aldermen of the City of Martin hereby selects Community Development Partners, LLC to provide assistance in the preparation and administration of the City's 2012 CDBG grant application.

READ AND ADOPTED this the _____ day of _____, 2012.

Randy Brundige
Mayor

ATTEST:

Chris Mathis, CPA
City Recorder

Mayor Brundige stated - You have heard the reading of the Resolution R2012-03. Do I have a motion to adopt this resolution?

Alderman Tuck made the motion to approve Resolution R2012-03: A resolution to hire an administrative management services firm to assist in preparing and administering the City of Martin's 2012 Community Development Block Grant application, seconded by Alderman Harrison.

Mayor Brundige asked – Are there any questions? There were none. A roll call vote was requested and follows:

FOR:	ALDERMAN NANNEY ALDERMAN HARRISON ALDERMAN BELOTE ALDERMAN TUCK ALDERMAN HANKINS ALDERMAN EDWARDS
AGAINST:	NONE
ABSENT:	NONE

Mayor Brundige declared Resolution R2012-03 approved.

INTRODUCTION AND PRESENTATION OF RESOLUTION R2012-04: A RESOLUTION TO HIRE AN ENGINEERING FIRM TO ASSIST IN THE PREPARATION AND IMPLEMENTATION OF THE CITY OF MARTIN'S 2012 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

Mayor Brundige introduced and presented for consideration Resolution R2012-03: A resolution to hire an engineering firm to assist in preparation and implementation of the City of Martin's 2012 Community Development Block Grant application.

Recorder Mathis read Resolution R2012-03. A copy was provided for all members of the press and interested citizens. A copy of this resolution follows:

RESOLUTION R2012-04

A RESOLUTION TO HIRE AN ENGINEERING FIRM TO ASSIST IN THE PREPARATION AND IMPLEMENTATION OF THE CITY OF MARTIN'S 2012 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, the City of Martin, Tennessee desires to apply for financial grant assistance as provided under the State of Tennessee's FY 2012 Small Cities Community Development Block Grant (CDBG) Program; and

WHEREAS, the Mayor and Board of Aldermen of the City of Martin finds it in the City's best interest to secure the assistance of an experienced and qualified engineering firm to assist in the preparation and implementation of the City's 2012 Community Development Block Grant Application; and

WHEREAS, in compliance with pertinent State regulations, the City has solicited and evaluated statements of qualifications of interested professional engineering firms; and

WHEREAS, the Mayor and Board of Aldermen has determined that TLM Associates, Inc. has the most appropriate experience, background and qualifications to provide said services; and

WHEREAS, TLM Associates, Inc. will conduct the work necessary to complete the CDBG application on a no-cost basis, and in the event the project is successfully funded, TLM Associates, Inc. will assist in the engineering design and implementation of the project.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Board of Aldermen of the City of Martin hereby selects TLM Associates, Inc. to provide assistance in the preparation and implementation of the City's 2012 CDBG grant application.

READ AND ADOPTED this the _____ day of _____, 2012.

Randy Brundige
Mayor

ATTEST:

Chris Mathis, CPA
City Recorder

Mayor Brundige stated - You have heard the reading of the Resolution R2012-02. Do I have a motion to adopt this resolution?

Alderman Belote made the motion to approve Resolution R2012-04: A resolution to hire an engineering firm to assist in preparation and implementation of the City of Martin's 2012 Community Development Block Grant application, seconded by Alderman Harrison.

Mayor Brundige asked – Are there any questions? There were none. A roll call vote was requested and follows:

FOR: ALDERMAN NANNEY
ALDERMAN HARRISON
ALDERMAN BELOTE
ALDERMAN TUCK
ALDERMAN HANKINS
ALDERMAN EDWARDS
AGAINST: NONE
ABSENT: NONE

Mayor Brundige declared Resolution R2012-04 approved.

INTRODUCTION AND PRESENTATION FOR THE FIRST READING OF ORDINANCE 2012-01: AN ORDINANCE TO REZONE PROPERTY IN THE CITY OF MARTIN, TENNESSEE, WITH THE PROPERTY TO RECEIVE A ZONING DESIGNATION OF R-3 (HIGH DENSITY RESIDENTIAL) FROM A PREVIOUS ZONING DESIGNATION OF B-1 (GENERAL COMMERCIAL): PROPERTY REFERRED TO AS THE WANDA LAMB PROPERTY LOCATED AT 101 ST. CHARLES STREET

Mayor Brundige introduced and presented for consideration the first reading of Ordinance O2012-01: An ordinance to rezone property in the City of Martin, Tennessee, with the property to receive a zoning designation of R-3 (High Density Residential) from a previous zoning designation of B-1 (General Commercial): property referred to as the Wanda Lamb property located at 101 St. Charles Street and asked Recorder Mathis to read the ordinance.

Recorder Mathis read Ordinance O2012-03. A copy was provided for all members of the press and interested citizens. A copy of this resolution follows:

ORDINANCE O2012-01

AN ORDINANCE TO REZONE PROPERTY IN THE CITY OF MARTIN, TENNESSEE, WITH THE PROPERTY TO RECEIVE A ZONING DESIGNATION OF R-3 (HIGH DENSITY RESIDENTIAL) FROM A PREVIOUS ZONING DESIGNATION OF B-1 (GENERAL COMMERCIAL): PROPERTY REFERRED TO AS THE WANDA LAMB PROPERTY LOCATED AT 101 ST. CHARLES STREET

WHEREAS, pursuant to *Tennessee Code Annotated* Sections 13-7-201 through 13-7-211 a municipal zoning ordinance has been adopted for the City of Martin; and,

WHEREAS, pursuant to *Tennessee Code Annotated* Section 13-7-203, the Martin Municipal-Regional Planning Commission has recommended the following amendment to the Zoning Map to zone said properties R-3 (High Density Residential) from B-1 (General Business); and,

WHEREAS, pursuant to *Tennessee Code Annotated* Section 13-7-203, a public hearing was held, the time and place of which was published with fifteen days advance notice;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Martin, Tennessee:

SECTIONS 1. That the Martin Municipal Zoning Map be amended by providing that the following identified property be rezoned from B-1 (General Business) to R-3 (High Density Residential):

Parcel 10.01, Tax Map 73L, Group F

SECTION 2. **BE IT FURTHER ORDAINED**, that this Ordinance shall become effective upon final reading and publication in a newspaper of general circulation, the public welfare so requiring it.

Approved and adopted by the Board of Mayor and Aldermen, Martin, Tennessee.

1st Reading _____.

2nd Reading _____.

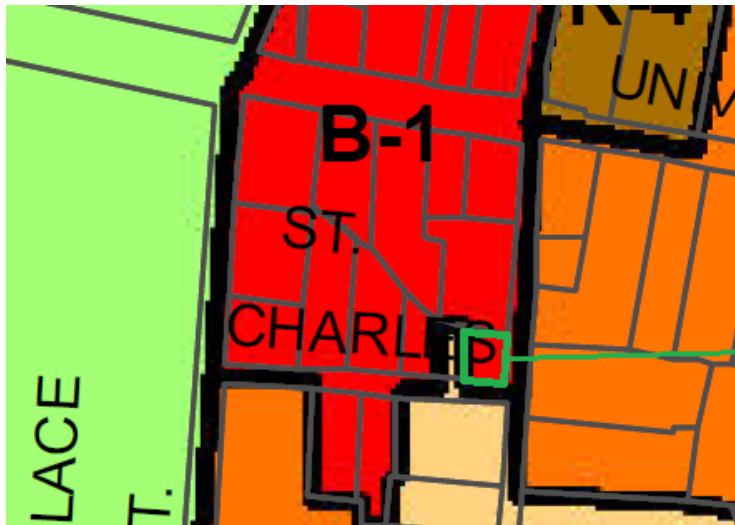
Public Notice Date _____.

Attest:

Signed:

Chris Mathis, CPA
City Recorder

Randy Brundige,
Mayor



**Wanda Lamb property at
101 St. Charles Street**

Minutes: City of Martin Board of Mayor & Aldermen, February 13, 2012

Mayor Brundige stated – You have heard the reading of Ordinance O2012-01. Do I hear a motion to adopt the ordinance?

Alderman Nanney made the motion to approve the first reading of Ordinance O2012-01: An ordinance to rezone property in the City of Martin, Tennessee, with the property to receive a zoning designation of R-3 (High Density Residential) from a previous zoning designation of B-1 (General Commercial): property referred to as the Wanda Lamb property located at 101 St. Charles Street, seconded by Alderman Hankins.

Mayor Brundige asked - Is there any discussion? There was none therefore a roll call vote was requested and follows:

FOR:	ALDERMAN NANNEY ALDERMAN HARRISON ALDERMAN BELOTE ALDERMAN TUCK ALDERMAN HANKINS ALDERMAN EDWARDS
AGAINST:	NONE
ABSENT:	NONE

Mayor Brundige declared Ordinance O2012-01 approved on the first reading and set the second and final reading and public hearing for March 12, 2012 at 5:15 pm in the City Courtroom at 101 University Street.

APPOINT A COMMUNITY DEVELOPMENT COMMITTEE

Mayor Brundige introduced and recommended that the following persons be appointed to the City of Martin Community Development Committee: Alderman Danny Nanney, Alderman David Belote, Alderman Randy Edwards, Historic Downtown President Ms. Lynette Wagster, Martin Business Association President Mr. Roger Walker, and UTM representative Mr. Andrew Hart. This committee will support and assist the Community Development Director. A motion to approve the committee was requested and follows:

Alderman Harrison made the motion to appoint Alderman Danny Nanney, Alderman David Belote, Alderman Randy Edwards, Historic Downtown President Ms. Lynette Wagster, Martin Business Association President Mr. Roger Walker, and UTM representative Mr. Andrew Hart to the City of Martin Community Development Committee, seconded by Alderman Hankins.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

MR. JERRY BURGIN HAS RESIGNED FROM MARTIN PARKS AND RECREATION COMMISSION. THIS COMMISSION IS RECOMMENDING MR. CHAD SNIDER TO FULFILL THIS VACANCY, TERM TO EXPIRE 12/31/2013

Mayor Brundige explained - Mr. Jerry Burgin has resigned from the Parks and Recreation Commission after fifteen years of service. This Commission is recommending the board appoint Mr. Chad Snider to fulfill this vacancy, term to expire December 31, 2013. Is there a motion?

Alderman Hankins made the motion to appoint Mr. Chad Snider to the Parks and Recreation Commission, term to expire December 31, 2013, seconded by Alderman Tuck.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

Director Moore explained – Mr. Burgin has been a working member of this commission for nearly fifteen years. We are very appreciative of his service and have a special presentation for him that will be presented at the next Parks and Recreation Commission meeting, February 20, 2012.

SCOUT TROUP #11

Mayor Brundige welcomed several members of Scout Troop #11.

Scout Leader Sterrett introduced Michael Shane, Samuel Clayton, Tyler Darroch, and Devon Jackson members of Troop #11 and explained these young scouts are working on their communication badge and one of the requirements is to attend a city board meeting.

DATE FOR CITY BOARD MEETING

Mayor Brundige announced – The Informal City Board Meeting will be Tuesday, March 06 and the regular City Board will meet Monday, March 12, 2012 at 5:15 pm in the City's courtroom.

ADJOURN

Mayor Brundige asked – is there a motion to adjourn?

Alderman Hankins made the motion to adjourn, seconded by Alderman Nanney.

VOTE: UNANIMOUS VOICE VOTE OF APPROVAL

ATTEST:

SIGNED:

Chris Mathis, CPA
City Recorder

Randy Brundige,
Mayor

RB: CM/bh